

**MINUTES  
20 NOVEMBER 2019  
Table of Contents**

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	2
2	RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE	2
	2.1 Members on Leave of Absence	
	2.2 Apologies	
3	DISCLOSURES OF INTEREST	2
	<ul style="list-style-type: none"> <li>• DIRECT FINANCIAL INTEREST</li> <li>• INDIRECT FINANCIAL INTEREST</li> <li>• CLOSELY ASSOCIATED PERSONS</li> <li>• PROXIMITY INTEREST</li> </ul>	
4	PUBLIC QUESTION TIME	2
5	APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE	2
6	CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING	2
	6.1 Ordinary Meeting of Council held Wednesday 23 October 2019	
7	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	3
8	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	3
9	OFFICER REPORTS	
	9.1.1 Monthly Financial Reports to 31 October 2019	3
	9.1.2 Schedule of Accounts Paid to 31 October 2019	4
	9.1.3 Status of Council Decisions –October 2019	6
	9.1.4 Endorsement of Common Seal	7
	9.1.5 Shire Of Dumbleyung Appointment Of Dual Fire Control Officers For 2019/20	9
	9.1.6 LGIS 2019 Surplus Distribution	10
	9.1.7 Permission To Collect Native Plant Seed From Shire Reserves	12
10	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	15
11	NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL	15
12	MATTERS BEHIND CLOSED DOORS	
13	MEETING CLOSED	15

**MINUTES  
20 NOVEMBER 2019**

**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chair Person, Shire President Cr Scott Crosby, declared the meeting opened at 5.45 pm.

**2 RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE**

**Members**

Cr SR Crosby	Shire President
Cr KV Johnston	Deputy Shire President
Cr JN Germain	Member
Cr BC Bamess	Member
Cr KR Stephens	Member
Cr TD Borgward	Member
Cr AL Smith	Member
Cr RA Jury	Member

**Staff**

RJ Miller	Chief Executive Officer
M Bamess	Deputy Chief Executive Officer
GD Mathewson	Works Manager

**Members of the Public**

Nil

**Apologies**

Nil

**3 DECLARATION OF INTERESTS:**

- **Financial Interest:**  
Nil
- **Members Impartiality Interest**  
Nil
- **Proximity Interest:**  
Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE**

Nil

**6 CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING**

**6.1 Ordinary Meeting of Council held on Wednesday 23 October, 2019**

That the minutes of the Ordinary Meeting of the Shire of Kent held on Wednesday 23 October, 2019 in the Shire of Kent Council Chambers be confirmed as a true and accurate record of proceedings and duly signed.

---

**OCM1920/100 - COUNCIL RESOLUTION (Officer Recommendation)**


---

MOVED Cr R Jury / Cr KV Johnston

That the minutes of the Ordinary Meeting of the Shire of Kent held on Wednesday 23 October, 2019 in the Shire of Kent Council Chambers be confirmed as a true and accurate record of proceedings and duly signed.

**CARRIED 8/0**  
By Simple Majority

- 7 **ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**  
Nil
- 8 **PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**  
Nil
- 9 **OFFICERS REPORTS**

**9.1.1 MONTHLY FINANCIAL REPORTS TO 31 OCTOBER 2019**

<b>PROPOSED MEETING DATE:</b>	20 November 2019
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	N/A
<b>AUTHOR:</b>	Michelle Bamess –Deputy Chief Executive Officer
<b>REPORTING OFFICER:</b>	Michelle Bamess –Deputy Chief Executive Officer
<b>FILE NO:</b>	FIN30.20
<b>ASSESSMENT NO:</b>	N/A
<b>ATTACHMENTS:</b>	Monthly Financial Reports to 31 October 2019 (including Statement of Financial Activities, Notes 1-12)

**PURPOSE**

In accordance with the Local Government (Financial Management) Regulations 1996, to follow is the presentation of the Monthly Financial Reports to Council.

**BACKGROUND**

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

**COMMENT**

The Monthly Financial Reports as presented indicate that Council continues to be in a sound financial position.

**STATUTORY IMPLICATIONS**

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

**POLICY IMPLICATIONS**

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.

To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

**FINANCIAL IMPLICATIONS**

Ongoing management of Council funds

**STRATEGIC IMPLICATIONS**

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

**RISK IMPLICATIONS**

N/A

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That Council receive the following Monthly Financial Reports as presented:

- Monthly Financial Reports to 31 October 2019

<b>OCM1920/101 - COUNCIL RESOLUTION (Officer Recommendation)</b>
--

MOVED Cr BC Bamess / Cr JN Germain

That Council receive the following Monthly Financial Reports as presented:

- Monthly Financial Reports to 31 October 2019

**CARRIED 8/0  
By Simple Majority**

**9.1.2 SCHEDULE OF ACCOUNTS PAID TO 31 OCTOBER 2019**

<b>PROPOSED MEETING DATE:</b>	20 November 2019
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	N/A
<b>AUTHOR:</b>	Michelle Bamess –Deputy Chief Executive Officer
<b>REPORTING OFFICER:</b>	Michelle Bamess –Deputy Chief Executive Officer
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A
<b>ATTACHMENTS:</b>	Schedule of Accounts submitted 20 November 2019

**PURPOSE**

Council endorsement of payment to Creditors under CEO Delegated Authority 2.1.2.

**BACKGROUND**

Details payments made to creditors since last Council Meeting.

**COMMENT**

The Schedule of Accounts Reports as presented, indicate that Council continues to be in a sound financial position.

**STATUTORY IMPLICATIONS**

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Part 2 – Regulation 11 & 12

**POLICY IMPLICATIONS**

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.

To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

**FINANCIAL IMPLICATIONS**

Ongoing management of Council funds

**STRATEGIC IMPLICATIONS**

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

**RISK IMPLICATIONS**

N/A

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That Council endorse the payments from the Municipal Fund and Trust Fund:

Municipal Fund	\$325,563.15
Trust Fund	\$ 1,212.00
Direct Debits	<u>\$134,417.62</u>
TOTAL	\$416,192.77

**OCM1920/102 - COUNCIL RESOLUTION (Officer Recommendation)**

MOVED Cr RA Jury / Cr JN Germain

That Council endorse the payments from the Municipal Fund and Trust Fund:

Municipal Fund	\$325,563.15
Trust Fund	\$ 1,212.00
Direct Debits	<u>\$134,417.62</u>
TOTAL	\$416,192.77

**CARRIED 8/0  
By Simple Majority**

### 9.1.3 STATUS OF COUNCIL DECISIONS –OCTOBER 2019

<b>PROPOSED MEETING DATE:</b>	20 November 2019
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	N/A
<b>AUTHOR:</b>	Rick Miller – Chief Executive Officer
<b>REPORTING OFFICER:</b>	Rick Miller – Chief Executive Officer
<b>FILE NO:</b>	041.1.1
<b>ASSESSMENT NO:</b>	N/A
<b>ATTACHMENTS:</b>	1. Council Resolution Register

#### **PURPOSE**

To inform Council of the actions taken in relation to Council decisions.

#### **BACKGROUND**

By providing this report to Council as an agenda item on a monthly basis will keep Council informed on the progress of decisions made.

#### **COMMENT**

The status of Council decisions/resolutions is included as an attachment and updated monthly.

It is requested that action items be reviewed at each Council meeting.

#### **STATUTORY IMPLICATIONS**

Local Government Act (1995), Section 5.41

The CEO's functions are to:-

c) Cause Council decisions to be implemented

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

##### **Community Strategic Plan 2017-2027**

**Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community**

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

#### **RISK IMPLICATIONS**

N/A

#### **VOTING REQUIREMENT**

Simple Majority

#### **RECOMMENDATION**

**That Council receive the Council Resolutions Register for the month of October 2019.**

OCM1920/103 - COUNCIL RESOLUTION (Officer Recommendation)
---

MOVED Cr KV Johnston / Cr TD Borgward

That Council receive the Council Resolutions Register for the month of October 2019.

**CARRIED 8/0**  
**By Simple Majority**

#### 9.1.4 ENDORSEMENT OF COMMONS SEAL – PURCHASE LOTS 162,163,164 & 165 COATES CLOSE

<b>PROPOSED MEETING DATE:</b>	20 November 2019
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	N/A
<b>AUTHOR:</b>	Christie Smith – Executive Support/Project Officer
<b>REPORTING OFFICER:</b>	Rick Miller – Chief Executive Officer
<b>FILE NO:</b>	103.1.2
<b>ASSESSMENT NO:</b>	N/A
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE

Request for Council to endorse the signing and affixing of the common seal by the Shire President and Chief Executive Officer on the Transfer of Land documentation to complete the purchase of lots 162,163,164 & 165 Coates Close, Nyabing.

#### BACKGROUND

For many years Council has been attempting to obtain lots 162,163,164 and 165 Coates Close from the Department of Planning, Lands and Heritage. Over the last couple of months an offer has been made for the sale at a cost of \$1.10 to Council, plus documentation and transfer fees.

The CEO and Shire President accepted the offer on behalf of Council and now the transfer of land documents are required to be executed and signed for the finalisation of the sale.

#### COMMENT

For the finalisation to occur promptly, the Shire President and Chief Executive Officer have signed all documents required and affixed the common seal on the transfer of land documents.

As the common seal was affixed, a council resolution is required to endorse the execution of these documents.

#### STATUTORY IMPLICATIONS

Local Government Act (1995)

#### POLICY IMPLICATIONS

##### 3.2.2 COMMON SEAL

##### **Policy Statement**

*As per Section 9.49 of the Local Government Act, a document, is, unless the Act requires otherwise, sufficiently authenticated by a local government **without** its common seal if signed*

by the Chief Executive Officer or an employee of the local government who purports to be authorised by the Chief Executive Officer to so sign.

Council policy is that, when the Act requires the Common Seal to be affixed, the seal of the Municipality is to be affixed to documents in the presence of the Shire President and the Chief Executive Officer only. In the absence of either the Shire President or the Chief Executive Officer, and only when documents need to be executed urgently, the Seal may be affixed in the presence of the person/s acting in the capacity of the Shire President and/or the Chief Executive Officer.

A report is to be given to each Ordinary meeting of Council listing each document with which the common seal was executed.

### **FINANCIAL IMPLICATIONS**

The purchase of the lots will cost a total of \$2,347 in total; this includes purchase price, documentation preparation fee and transfer of land completion. This expense can be allocated against the Great Southern Housing Initiative project.

### **STRATEGIC IMPLICATIONS**

#### **Community Strategic Plan 2017-2027**

**Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community**

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

### **RISK IMPLICATIONS**

N/A

### **VOTING REQUIREMENT**

Simple Majority

### **RECOMMENDATION**

That Council:

Endorse the signing and affixing the common seal on the Transfer of Land documentation to complete the purchase of lots 162,163,164 & 165 Coates Close, Nyabing by the Shire President and Chief Executive Officer.

OCM1920/104 - COUNCIL RESOLUTION (Officer Recommendation)
---

MOVED Cr AL Smith / Cr BC Bamess

That Council:

Endorse the signing and affixing the common seal on the Transfer of Land documentation to complete the purchase of lots 162,163,164 & 165 Coates Close, Nyabing by the Shire President and Chief Executive Officer.

**CARRIED 8/0  
By Simple Majority**



### 9.1.5 SHIRE OF DUMBLEYUNG APPOINTMENT OF DUAL FIRE CONTROL OFFICERS FOR 2019/20

<b>PROPOSED MEETING DATE:</b>	20 November 2019
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	N/A
<b>AUTHOR:</b>	Michelle Bamess – Deputy Chief Executive Officer
<b>REPORTING OFFICER:</b>	Rick Miller – Chief Executive Officer
<b>FILE NO:</b>	FIR 15.5
<b>ASSESSMENT NO:</b>	N/A
<b>ATTACHMENTS:</b>	Letter from Shire of Dumbleyung

#### PURPOSE

Council is to endorse the appointment by the Shire of Dumbleyung of Dual Fire Control Officers to the Shire of Kent for the 2019/20 year.

#### BACKGROUND

A letter has been received from Emily Edwards, Corporate Coordinator Shire of Dumbleyung, advising the endorsement of the appointment of the dual fire control officers for the Shire of Kent.

#### STATUTORY IMPLICATIONS

Local Government Act 1995  
Bush Fires Act 1954

#### POLICY IMPLICATIONS

N/A

#### FINANCIAL IMPLICATIONS

Nil.

#### STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

#### **Social Objective - To provide community facilities and promote social interaction**

Outcome 2.2 Build a healthier and safer community

2.2.1 Support the continuing provision of community services and facilities.

Outcome 2.3 Existing strong community spirit and pride is fostered, promoted and encouraged

2.3.1 Engage and support community groups and volunteers.

#### **Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community**

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

4.1.3 Continue to search out advantageous resource sharing opportunities.

#### COMMENT

The following appointments to the Shire of Kent have been received from the Council as shown:

#### Shire of Dumbleyung

Damion Leo

Chris Ramm

Don O'Donnell

#### RISK IMPLICATIONS

N/A

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That Council:

Endorse the appointment of the Dual Fire Control Officers to the Shire of Kent for 2019/20 as listed below:

**Shire of Dumbleyung**

Damion Leo  
Chris Ramm  
Don O'Donnell

OCM1920/105 - COUNCIL RESOLUTION (Officer Recommendation)
---

MOVED Cr AL Smith / Cr TD Borgward

That Council:

Endorse the appointment of the Dual Fire Control Officers to the Shire of Kent for 2019/20 as listed below:

**Shire of Dumbleyung**

Damion Leo  
Chris Ramm  
Don O'Donnell

**CARRIED 8/0**  
**By Simple Majority**

**9.1.6 LGIS 2019 SURPLUS DISTRIBUTION**

<b>PROPOSED MEETING DATE:</b>	20 November 2019
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	N/A
<b>AUTHOR:</b>	Michelle Bamess – Deputy Chief Executive Officer
<b>REPORTING OFFICER:</b>	Rick Miller – Chief Executive Officer
<b>FILE NO:</b>	152.1.8
<b>ASSESSMENT NO:</b>	N/A
<b>ATTACHMENTS:</b>	LGIS Shire of Kent Service Report

**PURPOSE**

Request for Council to consider how to receive its 2018/19 surplus distribution of \$5,577 from LGIS.

**BACKGROUND**

The following advice was received from WALGA:

*“Local Government Insurance Scheme (LGIS) is a WALGA service, for which they partner with JLT, and which is governed by a sub-board to State Council. It was the decision of the LGIS board, endorsed by State Council, that each Local Government decide on how they wished to apply their surplus share by determination of Council to ensure that all Elected Members were involved in the process.*

As such, WALGA or the LGIS account manager is to be advised once Council's decision has been formalised.

The Shire of Kent share of the surplus is \$5,577.

Council can choose to receive its surplus distribution as an immediate refund via electronic transfer; opt for LGIS to retain the funds to offset your contribution next year; or for LGIS to hold the amounts in trust for risk mitigation activities.

The surplus this year is a consequence of a lower than anticipated number of claims in Property and WorkCare; a better than expected performance in investments; and a reduced requirement of the capital needed to be carried by the Scheme.

In 2018/19 LGIS members received a range of risk and governance services as part of their membership which reduced the number of claims and contained the costs of cover.

Each member's share of the surplus is assessed on a formula which reflects their respective contributions and incurred claims costs over a four year time horizon."

### **COMMENT**

Historically, Council's surplus share has been held in trust by LGIS and used to offset costs associated with staff attendance at and participation in Occupational Health and Safety (OHS) related seminars, injury prevention, risk and governance days as well as health assessment programs including flu vaccinations, hearing and skin checks etc. The benefits of this is reflected in the overall lower risk to the shire, with employee's actively engaging with activities that encourage a healthier workforce leading to less sick days, and less near misses and an overall safer work environment.

### **STATUTORY IMPLICATIONS**

Local Government Act (1995)

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

There will be no material variance to the adopted 2019/20 Budget.

### **STRATEGIC IMPLICATIONS**

#### **Community Strategic Plan 2017-2027**

**Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community**

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

Outcome 4.2 An employer of choice

4.2.1 Provide a positive, desirable workplace

### **RISK IMPLICATIONS**

N/A

### **VOTING REQUIREMENT**

Simple Majority

### **RECOMMENDATION**

**That Council advise LGIS to hold the amounts in trust for risk mitigation activities.**

OCM1920/106 - COUNCIL RESOLUTION (Officer Recommendation)
---

MOVED Cr J Germain / Cr K Johnston

That Council advise LGIS to hold the amounts in trust for risk mitigation activities.

CARRIED 8/0  
By Simple Majority

#### 9.1.7 PERMISSION TO COLLECT NATIVE PLANT SEED FROM SHIRE RESERVES

PROPOSED MEETING DATE:	20 November 2019
PROPONENT:	Greening Australia
LOCATION:	Shire of Kent Vested Reserves
AUTHOR:	Rick Miller – Chief Executive Officer
REPORTING OFFICER:	Rick Miller – Chief Executive Officer
FILE NO:	053.1.5
ASSESSMENT NO:	N/A
ATTACHMENTS:	Nil

#### PURPOSE

Council to consider an application from Greening Australia to collect native plant seed from reserve land vested in the Shire of Kent for a period of 12 months.

#### BACKGROUND

The following submission was received 18 October 2019 on behalf of Greening Australia:

"Dear Sir/Madam,

*Permission to collect native plant seed from land vested in the management authority of your shire*

*On behalf of Greening Australia Ltd (GAL), I am seeking permission to collect native seed from within reserves vested to your shire.*

*I request this permission for relevant, appointed staff of GAL, involved in our valuable land rehabilitation programs.*

*All staff employed by GAL undergo significant training in all aspects of seed collection, and are licensed under the Biodiversity Conservation Act 2016 and Biodiversity Conservation Regulations 2018. Any person collecting seed on behalf of GAL is required to abide by the conditions of this licence.*

*Seed collected from within your reserves will be utilised in strategic re-vegetation projects throughout the region, and will directly benefit the community as a whole. Some seed may also be used for the purposes of research into best practice re-vegetation and development of tree cropping programs for the region.*

*We are seeking this permission for a twelve-month period beginning October 2019.*

*I have formatted the details/information required in your response, for your convenience and consideration, in italics below. Should this require further clarification, I may be contacted as detailed.*

*Dear Hannah,*

*In response to your correspondence dated 18 October 2019, I am able to grant Greening Australia Ltd on behalf of our Shire Council, permission to access reserves vested in our shire for the purpose of native seed collection.*

*This permission is granted under the following conditions:*

- *All persons collecting native seed are licensed according to the Biodiversity Conservation Act 2016 and Biodiversity Conservation Regulations 2018 and will abide by the conditions of this license*
- *Permission is for a twelve month period, commencing October 2019.*
- *This letter allows for collection only by Greening Australia Ltd staff members and supervised affiliates.*
- *Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.*
- *All care will be taken to avoid the disturbance of fauna habitat.*
- *All care will be taken to avoid any disturbance that may lead to soil degradation.*






*I look forward to your favourable response.*

*Kind Regards*

*Hannah Wills | Office Manager | Greening Australia*

*1 Underwood Ave, Shenton Park, WA 6008*

*Please note I am part time working Tuesdays, Wednesdays and Fridays*

*P 08 9287 8300 | W [www.greeningaustralia.org.au](http://www.greeningaustralia.org.au) |     *



”

#### **COMMENT**

This is an annual request from either Parks and Wildlife or Greening Australia or others working on their behalf and permission to collect seed has been approved. Last year the shire granted permission to two applicants being the Department of Biodiversity and Attractions (DBCA) and a Commercial Seed collector carrying out work on behalf of Greening Australia.

Our NRM Officer Paul Leoni advises that the seed they will be collecting will be used for our Shire of Kent 20 Million Trees federal grant within which we have contracted Greening Australia to do revegetation works in the Shire of Kent, Dumbleyung, Wagin and Kojonup; and Greening Australia also have their own 20 Million Tree federal grant were they are doing a significant amount of revegetation within the Shire of Kent.

I am not aware of any issues that have been raised in regards to any previous collections collection.

#### **STATUTORY IMPLICATIONS**

Local Government Act (1995)

Biodiversity Conservation Act 2016

Biodiversity Conservation Regulations 2018

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS****Community Strategic Plan 2017-2027****Environment Objective - Conserve, protect and enhance our natural and built environment**

Outcome 3.1 A preserved natural environment

3.1.1 Conserve, enhance, promote and rehabilitate the natural environment

**RISK IMPLICATIONS**

N/A

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

That Council grant Greening Australia Ltd permission to access reserves vested in the Shire of Kent for the purpose of native seed collection subject to the following conditions:

- (i) All persons collecting native seed are licensed according to the Biodiversity Conservation Act 2016 and Biodiversity Conservation Regulations 2018 and will abide by the conditions of this license
- (ii) Permission is for a twelve month period, commencing November 2019.
- (iii) This letter allows for collection only by Greening Australia Ltd staff members and supervised affiliates.
- (iv) Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- (v) All care will be taken to avoid the disturbance of fauna habitat.
- (vi) All care will be taken to avoid any disturbance that may lead to soil degradation.
- (vii) A report detailing shire reserves accessed and seed collected, be provided once the annual collection period is complete.

**OCM1920/107 - COUNCIL RESOLUTION (Officer Recommendation)**

MOVED Cr KR Stephens / Cr TD Borgward

That Council grant Greening Australia Ltd permission to access reserves vested in the Shire of Kent for the purpose of native seed collection subject to the following conditions:

- (i) All persons collecting native seed are licensed according to the Biodiversity Conservation Act 2016 and Biodiversity Conservation Regulations 2018 and will abide by the conditions of this license
- (ii) Permission is for a twelve month period, commencing November 2019.

- (iii) This letter allows for collection only by Greening Australia Ltd staff members and supervised affiliates.
- (iv) Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- (v) All care will be taken to avoid the disturbance of fauna habitat.
- (vi) All care will be taken to avoid any disturbance that may lead to soil degradation.
- (vii) A report detailing shire reserves accessed and seed collected, be provided once the annual collection period is complete.

**CARRIED 8/0**  
**By Simple Majority**

**10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**

Nil

**12. MATTERS BEHIND CLOSED DOORS**

That the meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial Contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

**13. MEETING CLOSED**

There being no further business the Shire President Cr Scott Crosby, closed the meeting at 6.00pm.