



**1.1.2 Appointment of Acting Chief Executive Officer**

<b>Delegate:</b>	<b>CHIEF EXECUTIVE OFFICER</b>	<b>Policy Reference:</b>	<b>N/A</b>
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<p><b>Delegator:</b> Local Government</p> <p><b>Express Power to Delegate:</b> <i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO</p>	<p><b>Express Power or Duty Delegated:</b> <i>Local Government Act 1995:</i> s.5.36 (1) (a) Chief Executive Officer of a local government s.5.39 Contracts for Chief Executive Officer and Senior Employees</p> <p><b>Express Power to Sub-Delegate:</b> Nil</p>
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**Description of Functions Delegated:**

The Chief Executive Officer is delegated authority to appoint the Deputy Chief Executive Officer, in the first instance, of the Works Manager as Acting Chief Executive Officer when the Chief Executive Officer is on periods on annual leave, long service leave and sick leave.

**Council Conditions of this Delegation:**

- a. Period applies for over a minimum of five (5) days and up to a maximum period of ten (10) working days.
- b. For periods greater than ten (10) working days the Council is to determine whether a contract Chief Executive Officer is to be appointed for the period of leave or whether to continue the appointment of the Deputy Chief Executive Officer or the Works Manager to the position.

<b>Sub – Delegate/s:</b>	<b>Nil</b>
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**CEO Conditions on Sub-Delegation:**

Nil

**Record Keeping:**

Keep a local government record as per the *State Records Act 2000*.

**Compliance Links:**

*Local Government Act 1995* and associated Regs

<b>Date Adopted:</b>	<b>17/04/2019</b>	<b>Last Reviewed:</b>	<b>21/04/2021</b>
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