



Action Sheet

Council Meeting

17/08/2022

Meeting	Item No	Subject	Council Decision	Action Officer	Status
17-Aug-22	9.1.1	Monthly Financial Reports to 31 July 2022	That Council receive the following Monthly Financial Reports as presented: • Monthly Financial Reports to 31 July 2022	MC	No further action required
17-Aug-22	9.1.2	Schedule of Accounts Paid to 31 July 2022	That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 July 2022: Municipal Fund \$983,394.03 Trust Fund \$ 0.00 Direct Debits \$122,852.82 TOTAL \$1,106,246.85	MC	No further action required
17-Aug-22	9.1.3	Status of Council Decisions June 2022	That the following be received by the Council: 1. The Action Sheet for the Council Meeting 20 July 2022; 2. The Outstanding Matters list dated 17 August 2022.	MC	No further action required
17-Aug-22	9.1.4	Grievance Policy and Procedure	That Council adopt the attached Grievance policy 2.1.16 and the associated procedure.	MC	Policy Manual Updated
17-Aug-22	9.1.5	CHIEF EXECUTIVE OFFICER RECRUITMENT	That Council approves of the process and suggested timeframe for the recruitment of the CEO position, and appoints Mills Recruitment to assist Council in the overall process. That Council, in accordance with Clause 8 of the Standards for Chief Executive Officer Recruitment and Selection, Performance Review and Termination, appoints the whole of Council to the CEO Selection Panel for the Recruitment of the new Chief Executive Officer position:- That, Liz Guidera and Rachel Kirby be approached as the Independent Person on the CEO Selection Panel for the Recruitment of the new Chief Executive Officer position with the Shire President appointing either persons subject to availability.	CEO	Recruitment Process underway
17-Aug-22	9.1.6	TEACHER HOUSING PROJECT – PROJECT COST VARIATIONS	That Council authorises the payment for Cost Variations to the Teachers Housing Project as submitted by CLPM Pty Ltd totalling \$27,194.00 that were attributable to cost increases for materials and labour and also a change to materials for the facades of the houses due to shortage of supply to the materials originally proposed.	CEO	Variation Paid to CLPM
17-Aug-22	9.1.7	UNBUDGETED EXPENSE AND CHANGE OF ROAD RESERVE PURPOSE	1. That Council change the purpose of the Road Reserve to "Funds to be used for capital and maintenance works on roads within the Shire of Kent for future years", subject to the necessary public advertising being undertaken in accordance with the Local Government Act 1995. 2. Approve unbudgeted expenditure from the Road Reserve up to \$100,000 to cover the cost of additional maintenance grading and rolling of roads within the Shire of Kent. If sufficient funds are available in the Municipal account at budget review then these funds be transferred back into the Road Reserve.	CEO	Reserve Change advertised as per legislative requirements with submission advertising period closing on 20 September

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17-Aug-22	11.1.1	TEACHER HOUSING PROJECT – PROVISIONAL WORKS – LANDSCAPING AND SOLAR PANELS	That Council authorise the Acting CEO to liaise with CLPM in relation to landscaping including reduction of lawn areas and the potential removal of Solar Panels, subject to GROH lease terms and conditions.		Negotiated with Department of Communities (DoC) to remove front lawns but rear lawns are to remain as tenants may have children/pets. DoC had no objection to removal of Solar Panels
17-Aug-22	12.1.1	CONFIDENTIAL - REQUEST FOR NYABING CARAVAN PARK FEE DISCOUNT AND SINGLE WORK PERSON ACCOMMODATION	<p>That Council advises the applicants of the following response in relation to their request for the waiving of fees at the Nyabing Caravan Park and of proposed future upgrades at this facility:</p> <p>1. That on this occasion, Council is not prepared to accede to their request as it would be setting an unwanted precedence on future advance bookings. The applicants be further advised that future requests of this nature should be made prior to the bookings being placed as Shire Policy dictates that only Council can waive/discount fees and charges.</p> <p>2. In respect to future upgrades to the Nyabing Caravan Park, the applicants be advised that Council received concept plans for the caravan park earlier this year. However, there has been no further development in this regard and there has been no budget allocation in Council's 2022/2023 Budget for upgrade/re-development works. Council will need to revisit the plans and the project in future Budgets.</p>	CEO	Applicants advised of resolution.