



Action Sheet

Council Meeting

21/09/2022

Meeting	Item No	Subject	Council Decision	Action Officer	Status
21-Sep-22	9.1.1	MONTHLY FINANCIAL REPORTS TO 31 AUGUST 2022	That Council receive the following Monthly Financial Reports as presented: • Monthly Financial Reports to 31 August 2022	MC	No Further Action Required
21-Sep-22	9.1.2	SCHEDULE OF ACCOUNTS PAID TO 31 AUGUST 2022	That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 August 2022: Municipal Fund \$621,047.34 Trust Fund \$ 0.00 Direct Debits \$ 19,103.51 TOTAL \$640,150.85	MC	No Further Action Required
21-Sep-22	9.1.3	STATUS OF COUNCIL DECISIONS – SEPTEMBER 2022	That the following be received by the Council: 1. The Action Sheet for the Council Meeting 17 August 2022; 2. The Outstanding Matters list dated 21 September 2022.	CEO	No Further Action Required
21-Sep-22	9.1.4	MULTIFUNCTIONAL DEVICE - UNBUDGETED EXPENSE	That Council approve unbudgeted capital expenditure of \$7,737 ex GST to purchase outright a Konica Minolta C450i Colour Multifunction device from Best Office Systems to replace the current expiring lease device in the Administration Office.	MC	Device purchased - To be swapped over 14/10/22
21-Sep-22	9.1.5	DEVELOPMENT APPLICATION - THREE (3) TEMPORARY GRAIN STORAGE BULKHEAD & ASSOCIATED INFRASTRUCTURE AT COOPERATIVE BULK HANDLING LIMITED'S EXISTING GRAIN HANDLING & STORAGE FACILITY IN NYABING	That Council resolve to approve the development application submitted by Cooperative Bulk Handling Limited (Landowner) to formalise the construction and use of three (3) existing temporary grain storage bulkheads and associated infrastructure at its grain handling and storage facility on Lot 100 on Deposited Plan 420337 Bin Road, Nyabing to allow them to continue to be used for a further twelve (12) month period subject to the following conditions and advice notes: (See minutes to view Conditions and Advice Notes)	CEO	CBH advised in writing of DA Approval
21-Sep-22	9.1.6	PORTABLE ABLUTIONS – REALLOCATION BUDGETED EXPENDITURE	That Council endorse the reallocation of budgeted expenditure and nominate \$8,000 towards the purchase of a trailer mounted chemical ablation facility and associated costs. To be amended within the 22-23 Budget Review.	CEO	Progressing purchase
21-Sep-22	9.1.7	TEACHER HOUSING PROJECT – PROJECT COST VARIATIONS	That Council: 1. Offer to pay 50% of the \$32,509.99 variation submitted by CLPM Pty Ltd in relation to cost increases for accommodation expenses to the Teachers Housing Project; and 2. Authorise full payment for Cost Variations to the Teachers Housing Project as submitted by CLPM Pty Ltd totalling \$34,401.63 that were attributable to additional concrete paths as instructed by the CEO at the three (3) residences as part of the overall landscaping plan.	CEO	CLPM notified of Council's decision.
21-Sep-22	9.1.8	SHIRE OF KENT COMMUNITY STRATEGIC PLAN – MAJOR REVIEW	That Council appoints 150Square at the quoted price of \$6,000 (ex GST) to undertake the processes involved for a major review of the Shire of Kent Community Strategic Plan which is to include the preparation of a Community Survey, facilitating Public Workshops and interviewing identified Key Stakeholders. Following the above process, the Consultant is to present a Draft Plan to Council for consideration and eventual adoption.		150 Square advised of successful quotation and have commenced planning for review of Strategic Plan

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21-Sep-22	9.1.9	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION AGM – NOTICE OF MOTIONS	That Council considers the Notice of Motions submitted by Member Local Governments to the WALGA AGM and if considered appropriate, Council provides guidance to its Voting Delegates as to whether the Notice of Motions be supported, rejected or amended to suit the Shire of Kent's position.	CEO	No further action required
21-Sep-22	12.1.1	APPOINTMENT OF MANAGER INFRASTRUCTURE	<p>That in accordance with Section 5.37 and 5.39 of the Local Government Act 1995, Council;</p> <ol style="list-style-type: none"> 1. Endorses the A/CEO's actions in the appointment of Mr Mark Tulleken as Manager Infrastructure for the Shire of Kent on a 5 year performance based Contract of Employment as per the remuneration detailed by the A/CEO, and; 2. As per Council Policy, the appointment is conditional upon a 3 month Probation Period being applicable. 	CEO	Mark Tullken formally appointed and commenced duties on Monday, 10 October