

SHIRE OF KENT



(UNCONFIRMED) SPECIAL MEETING MINUTES

DATE: Friday 23 December 2022

TIME: 7:45am

VENUE: Council Chambers,
Richmond Street, Nyabing WA 6341

**ADAM SEILER
CHIEF EXECUTIVE OFFICER**

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Adam Seiler

CHIEF EXECUTIVE OFFICER

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1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The meeting was opened at 7:46am by the Shire President.

2. RECORD OF ATTENDANCE/APOLOGIES AND APPROVED LEAVE OF ABSENCE**Members**

Cr S Crosby	Shire President
Cr K Johnston	Deputy Shire President (<i>via electronic device</i>)
Cr D Gray	Member
Cr T Borgward	Member (<i>via electronic device</i>)
Cr J Germain	Member (<i>via electronic device</i>)
Cr G Hobley	Member (<i>via electronic device</i>)
Cr R Jury	Member (<i>via electronic device</i>)

Staff

AM Seiler	Chief Executive Officer
CJ Smith	Manager Corporate

Members of the Public

Nil

Apologies

Cr W Tapscott	Member
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Members on Approved Leave of Absence**3. DISCLOSURES OF INTEREST**

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

Section 5.25 *Local Government Act 1995*

6. CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING**6.1.1 AUDIT COMMITTEE MINUTES HELD 21 DECEMBER 2022**

SCM2223/001 – COUNCIL RESOLUTION (Officers Recommendation)

MOVED Cr DP Gray / Cr KV Johnston

That the minutes of the Audit Committee Meeting of the Shire of Kent held at the Council Chambers, on Wednesday 21 December, 2022 be CONFIRMED.

CARRIED 7/0

6.1.2 AUDIT COMMITTEE MINUTES HELD 23 DECEMBER 2022

SCM2223/002 – COUNCIL RESOLUTION (Officers Recommendation)

MOVED Cr JN Germain / Cr KV Johnston

That the minutes of the Audit Committee Meeting of the Shire of Kent held at the Council Chambers, on Friday 23 December, 2022 be CONFIRMED.

CARRIED 7/0

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION
Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
Nil

9. OFFICER REPORTS

9.1.1 ADOPTION OF 2021/2022 ANNUAL REPORT

PROPOSED MEETING DATE:	23 December 2022
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Manager Corporate
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	FIN.204/FIN.113
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – 2021/2022 Annual Report including;- <i>2021/2022 Audited Financial Statements and Auditors Report.</i>
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council is to consider:

- Receiving the Auditors Report for inclusion in the 2021/2022 Annual Report;
- Accepting the 2021/22 Annual Report; and
- Setting the date for the Annual Electors Meeting

BACKGROUND

Council is required to prepare an Annual Report for each financial year.

The Annual Report is to include the Auditor's Report for year ended 30 June 2022. The Annual Report will be made available and is presented to the annual electors meeting.

COMMENT

It is proposed to hold the Annual Electors Meeting following Council Meeting on Wednesday 16 February 2023 at 7pm in the Pingrup Pavilion.

STATUTORY IMPLICATIONS

Sections 5.53, 5.54 and 5.55 of the *Local Government Act 1995* outline information to be included in the Annual Report, acceptance of the Annual Report and notice of the Annual Report.

Section 5.27 of the Act requires that the Annual Electors Meeting must be held within 56 days of the adoption of the Council's Annual Report.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

RISK IMPLICATIONS

Nil

VOTING REQUIREMENT

Absolute Majority

SCM2223/003 – COUNCIL RESOLUTION (Officers Recommendation)

MOVED Cr DP Gray / Cr RA Jury

That the Council:

1. **Receives the Auditors Report for inclusion in the 2021/2022 Annual Report;**
2. **Accepts the 2021/2022 Annual Report; and**
3. **Hold the Shire of Kent Annual Electors Meeting in accordance with 5.27 (2) of the *Local Government Act 1995*, at Council Chambers, Richmond Street, Nyabing on Wednesday 16 February 2023 at the Pingrup Pavilion.**

CARRIED BY ABSOLUTE MAJORITY 7/0

10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

Nil

12. MATTERS BEHIND CLOSED DOORS

Nil

That the meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial Contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

13. MEETING CLOSED

There being no further business the Shire President Cr Scott Crosby, closed the meeting at 7:49am.

I certify these minutes were confirmed at the
Special Meeting of Council held 23 December 2022.

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Cr Scott Crosby – Shire President

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Date