

SHIRE OF KENT



ORDINARY MINUTES (UNCONFIRMED)

DATE: Wednesday 15 February 2023

TIME: 5:30pm

VENUE: Council Chambers,
Richmond Street, Nyabing WA 6341

**ADAM SEILER
CHIEF EXECUTIVE OFFICER**

DISCLAIMER

No responsibility is implied or accepted by the Shire of Kent for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Kent disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Kent during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Kent.

The Shire of Kent advises that anyone who has any application lodged with the Shire of Kent shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Kent in respect of the application.

Adam Seiler

CHIEF EXECUTIVE OFFICER

MINUTES
15 February 2023

Table of Contents

1.	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	4
2.	RECORD OF ATTENDANCE/APOLOGIES AND APPROVED LEAVE OF ABSENCE	4
3.	DISCLOSURES OF INTEREST	4
4.	PUBLIC QUESTION TIME	4
5.	APPLICATIONS FOR LEAVE OF ABSENCE	4
6.	CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING	5
6.1.1	ORDINARY MEETING OF COUNCIL HELD 21 December 2022	5
6.1.2	SPECIAL MEETING OF COUNCIL HELD 23 December 2022	5
6.1.3	SPECIAL MEETING OF COUNCIL HELD 2 February 2023	5
7.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	5
8.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	5
9.	OFFICER REPORTS	5
9.1.1	STATUS OF COUNCIL DECISIONS – DECEMBER 2022.....	6
9.1.2	CHANGE OF DELEGATED AUTHORITY	8
9.1.3	SMOKING POLICY UPDATE.....	11
9.1.4	GRAVEL ACQUISITION POLICY AND AGREEMENT	13
9.1.5	REQUEST FOR FEE WAIVER AND IMPROVEMENTS AT PINGRUP HALL.....	15
9.1.6	MONTHLY FINANCIAL REPORTS TO 31 DECEMBER 2022	18
9.1.7	MONTHLY FINANCIAL REPORTS TO 31 JANUARY 2023	20
9.1.8	SCHEDULE OF ACCOUNTS PAID TO 31 DECEMBER 2022.....	22
9.1.9	SCHEDULE OF ACCOUNTS PAID TO 31 JANUARY 2023.....	24
10.	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	26
11.	NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL.....	26
12.	MATTERS BEHIND CLOSED DOORS	26
13.	MEETING CLOSED	26

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The meeting was opened at 5:33pm by the Shire President.

2. RECORD OF ATTENDANCE/APOLOGIES AND APPROVED LEAVE OF ABSENCE

Members

Cr S Crosby	Shire President
Cr K Johnston	Deputy Shire President
Cr D Gray	Member
Cr G Hobley	Member
Cr J Germain	Member
Cr T Borgward	Member
Cr R Jury	Member

Staff

A Seiler	Chief Executive Officer
C Smith	Manager Corporate
N Taekema	Governance Officer

Members of the Public

Nil

Apologies

M Tulleken	Manager Infrastructure
------------	------------------------

Members on Approved Leave of Absence

Nil

3. DISCLOSURES OF INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING

6.1.1 ORDINARY MEETING OF COUNCIL HELD 21 December 2022

OCM2223/092 - COUNCIL RESOLUTION (Officer Recommendation)

MOVED Cr DP Gray / Cr JN Germain

That the minutes of the Ordinary Council Meeting of the Shire of Kent held at the Council Chambers, on Wednesday 21 December, 2022 be CONFIRMED.

**CARRIED 7/0
By Simple Majority**

6.1.2 SPECIAL MEETING OF COUNCIL HELD 23 December 2022

OCM2223/093 - COUNCIL RESOLUTION (Officer Recommendation)

MOVED Cr TD Borgward / Cr KV Johnston

That the minutes of the Special Council Meeting of the Shire of Kent held at the Council Chambers, on Friday 23 December, 2022 be CONFIRMED.

**CARRIED 7/0
By Simple Majority**

6.1.3 SPECIAL MEETING OF COUNCIL HELD 2 February 2023

OCM2223/094 - COUNCIL RESOLUTION (Officer Recommendation)

MOVED Cr KV Johnston / Cr GW Hobley

That the minutes of the Special Council Meeting of the Shire of Kent held at the Council Chambers, on Thursday 2 February, 2023 be CONFIRMED.

**CARRIED 7/0
By Simple Majority**

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. OFFICER REPORTS

9.1.1 STATUS OF COUNCIL DECISIONS – DECEMBER 2022

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Nathanael Taekema – Governance Officer
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	GOV.285
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Action Sheet Attachment 2 - Outstanding Matters List
DISCLOSURE OF INTEREST:	Nil

PURPOSE

To inform the Council of the actions taken in relation to Council decisions.

BACKGROUND

By providing this report to Council as an agenda item on a monthly basis will keep Council informed on the progress of decisions made.

COMMENT

The status of Council decisions/resolutions is included as an attachment and updated monthly.

It is requested that action items be reviewed at each Council meeting.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 5.41

The CEO's functions are to:-

- c) cause Council decisions to be implemented

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OCM2223/095 - COUNCIL RESOLUTION (Officer Recommendation)
--

MOVED Cr JN Germain / Cr DP Gray

That the following be received by the Council:

- 1. The Action Sheet for the Council Meeting 21 December 2022;**
- 2. The Outstanding Matters list dated 15 February 2023.**

**CARRIED 7/0
By Simple Majority**

9.1.2 CHANGE OF DELEGATED AUTHORITY

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Nathanael Taekema – Governance Officer
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	GOV.285
ASSESSMENT NO:	N/A
ATTACHMENTS:	Nil
DISCLOSURE OF INTEREST:	Nil

PURPOSE

To delegate authority to the Shire of Kent Ranger, Steven Ball, to perform his role and administer the provisions of a number of additional acts, regulations, and local laws.

BACKGROUND

Our Ranger, Steven, currently only possesses authority to administer provisions of the following acts and regulations:

- Dog Act 1976
- Dog Regulations 2013
- Cat Act 2011
- Cat Regulations 2012

For comparison:

Under the Shire of Katanning, Steven has been appointed as an Authorised Person to administer the following Acts, Regulations, and Local Laws:

- Dog Act 1976 and Regulations
- Control of Vehicles (Off-Road Areas) Act 1978 and Regulations
- Local Government Act 1995 Part 3 – Executive Functions of Local Government and Part 9 Miscellaneous Provisions
- Shire of Katanning Local Laws
- Litter Act 1979 and Regulations
- Bush Fires Act 1954 and Regulations

The Shire of Wagin has appointed Steven as an authorised officer under the acts as described below:

- Dog Act 1976
- Cat Act 2011
- Bush Fires Act 1964
- Caravan and Camping Act 1995
- Animal Welfare Act 2002
- Local Government (Miscellaneous Provisions) Act 1960
- Litter Act 1979
- Control of Vehicles (Off-Road Areas) Act 1978
- Local Government Act 1995

COMMENT

Steven has recently had issues with wandering stock within our Shire. Granting Steven the authority to administer the provisions under a number of additional acts, regulations, and local laws, will allow him to perform his role and resolve these issues appropriately.

STATUTORY IMPLICATIONS

- *Dog Act 1976 and Regulations*
- *Cat Act 2011*
- *Cat Regulations 2012*
- *Control of Vehicles (Off-Road Areas) Act 1978 and Regulations*
- *Local Government Act 1995 Part 3 – Executive Functions of Local Government and Part 9 Miscellaneous Provisions Act 1960*
- *Litter Act 1979 and Regulations*
- *Bush Fires Act 1954 and Regulations*
- *Caravan and Camping Act 1995*
- *Animal Welfare Act 2002*
- *Shire of Kent Local Laws*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

No direct financial implications.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

- 2 – Social:
- 2.3 – Existing strong community spirit and pride is fostered, promoted and encouraged.
- 4 - Civic Leadership
- 4.1 Continually improve operational efficiencies and provide effective services.

RISK IMPLICATIONS

Nil.

VOTING REQUIREMENT

Absolute Majority

OCM2223/096 - COUNCIL RESOLUTION (Officer Recommendation)

MOVED Cr RA Jury / Cr KV Johnston

That Council:

Delegate authority to the Shire of Kent Ranger, Steven Ball, to perform his role and administer the provisions of the following acts, regulations, and local laws:

- ***Dog Act 1976 and Regulations***
- ***Cat Act 2011***
- ***Cat Regulations 2012***
- ***Control of Vehicles (Off-Road Areas) Act 1978 and Regulations***
- ***Local Government Act 1995 Part 3 – Executive Functions of Local Government and Part 9 Miscellaneous Provisions Act 1960***
- ***Litter Act 1979 and Regulations***
- ***Bush Fires Act 1954 and Regulations***
- ***Caravan and Camping Act 1995***
- ***Animal Welfare Act 2002***
- ***Shire of Kent Local Laws***

**CARRIED 7/0
By Absolute Majority**

9.1.3 SMOKING POLICY UPDATE

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Nathanael Taekema – Governance Officer
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	GOV.285
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – 2.1.9 Smoking in Council Premises / Vehicles
DISCLOSURE OF INTEREST:	N/A

PURPOSE

For Council to consider updating the existing smoking policy to include e-cigarettes, vapes, and any other product intended to be smoked.

BACKGROUND

The existing smoking policy does not cover e-cigarettes or other vapour based smoking products.

COMMENT

The updated policy adds guidelines and definitions for “smoking” to include e-cigarettes, vapes, and any other product intended to be smoked. This update leaves no ambiguity regarding the rules around smoking in Council premises and vehicles.

STATUTORY IMPLICATIONS

Fair Work Act 2009

POLICY IMPLICATIONS

The Shire of Kent’s Policy Manual will be updated as a result of this item.

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire’s organisational capacity to service the needs our community. Community outcomes met being an efficient and effective organisation and an employer of choice.

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OCM2223/097 - COUNCIL RESOLUTION (Officer Recommendation)
--

MOVED Cr DP Gray / Cr TD Borgward

That Council adopt the updated draft policy 2.1.9 Smoking in Council Premises / Vehicles as presented.

**CARRIED 7/0
By Simple Majority**

9.1.4 GRAVEL ACQUISITION POLICY AND AGREEMENT

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Manager Corporate
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	PRO.236/FIN.149
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – 5.1.8 Draft Policy – Gravel Acquisition
DISCLOSURE OF INTEREST:	N/A

PURPOSE

Council to consider adoption of a Gravel Acquisition Policy and Agreement to ensure landowners within the Shire of Kent are fairly and equitably compensated for the acquisition of gravel.

BACKGROUND

The Shire will, when materials for construction and maintenance purposes need to be sourced from private land, obtain such material in consultation with the landowner or his/her authorised representative.

COMMENT

The implementation of a gravel acquisition policy will provide consistency and transparency when consulting with landowners.

Within the policy it states that the Shire of Kent will not pay for gravel acquisitions by way of private works in lieu on behalf of the landowner.

Should an agreement for the removal of gravel not be reached with the land owner and the Chief Executive Officer (CEO) considers the acquisition of these materials in the best interest of the public, the CEO is to provide such notices, and takes such actions, as are prescribed by the Local Government Act 1995 to secure these materials.

The Local Government Act 1995 requires the Council to determine the local government's policies.

STATUTORY IMPLICATIONS

Local Government Act 1995: Section 3.27, 3.22 and Schedule 3.2.

POLICY IMPLICATIONS

The Shire of Kent's Policy Manual will be updated as a result of this item.

FINANCIAL IMPLICATIONS

Nil financial implications as Council have included the purchase of gravel in the 2022/2023 Budget.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OCM2223/098 - COUNCIL RESOLUTION (Officer Recommendation)
--

MOVED Cr TD Borgward / Cr GW Hobley

That Council adopt the draft policy 5.1.8 Gravel Acquisition as presented.

**CARRIED 7/0
By Simple Majority**

9.1.5 REQUEST FOR FEE WAIVER AND IMPROVEMENTS AT PINGRUP HALL

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	Dust 2 Dance Great Southern
LOCATION:	N/A
AUTHOR:	Christie Smith – Manager Corporate
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	PRO.236/FIN.149
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – Request from Dust 2 Dance
DISCLOSURE OF INTEREST:	N/A

PURPOSE

Council to consider a request for fee waiver for hire fees of the Pingrup Pavilion for Dust 2 Dance Great Southern to offer dance lessons to children.

BACKGROUND

A letter was received from Dust 2 Dance Great Southern (attachment 1) requesting consideration for hire usage fees to be waived or reduced for the Pingrup Hall. The letter also expresses concern over the lack of air conditioning in the Pingrup Hall and has asked Council to consider installation of air conditioning.

COMMENT

Dust 2 Dance Great Southern have booked the Pingrup Hall every Monday during school terms 1,2 and 3 from 2.30pm – 6.30pm. In accordance with Council's adopted fees and charges the charge would be \$66 each Monday. The proponent is not registered with the Australian Charities and Not-for-profits Commission.

The request for air conditioning at the Pingrup Hall can be assessed during public building inspections in April 2023 and consideration can be given in the 2023/2024 draft budget deliberations.

STATUTORY IMPLICATIONS

Local Government Act 1995: Section 6.17

POLICY IMPLICATIONS

Policy 3.1.8 Request for Donations and Financial Assistance

Objective: to provide guidelines for the application; assessment and determination of requests received for funding from not for profit community based organisations, event organisers and individuals to support the promotion and development of projects with social, economic, recreational and cultural benefits to the community.

Halls and Pavilions – Hire Fees

The fee rate for Halls, Pavilions and equipment hire shall be as set annually by Council.

Where the following bodies hire Halls, Pavilions, furniture and equipment, the hire fee will be donated subject to the usual conditions of hire:-

- Health Department of WA Clinics
- Doctors
- Police
- Kent District Based Groups:-
 - Church Groups
 - Country Women's Association
 - Dancing Schools (volunteer only)
 - Guides & Brownies
 - Kindergartens
 - Music Teachers (volunteer only)
 - Schools
 - Parents & Citizens Associations (for the purpose of fundraising only)
 - Service Clubs
 - Sporting Association
 - St. John Ambulance Association
 - Craft Groups
 - "Other non-profit Community Groups"

FINANCIAL IMPLICATIONS

Due to an administrative oversight the proponent was not charged hire fees in 2022. For the three terms at \$66 per week, income would be approximately \$2,000, therefore a donation or reduction of Pingrup Hall usage fees will not have a major impact on the overall finances.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.
Shire of Kent Community Strategic Plan 2017 – 2027

Social – to provide community facilities and promote social interaction

- Maintaining a healthy and safe community
- Existing strong community spirit and pride to be fostered, promoted and encouraged.

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Absolute Majority – if donation or reduction
Simple Majority – if fees remain as advertised

OCM2223/099 - COUNCIL RESOLUTION (Officer Recommendation)
--

MOVED Cr JN Germain / Cr RA Jury

That Council

- 1. Do not consider Dust 2 Dance Great Southern as “other non-profit community groups” under Policy 3.1.8 unless they are registered with the Australian Charities and Not-for-profits Commission; and**
- 2. Consider a reduction of fees due to the nature of the activities and the long term hire arrangement.**

**LOST 0/7
By Absolute Majority**

OCM2223/100 - COUNCIL RESOLUTION

MOVED Cr RA Jury / Cr KV Johnston

That Council

- 1. Waive facility hire fees due to the nature of the activities and the long term hire arrangement.**
- 2. Advise Dust 2 Dance Great Southern to apply to become a not for profit organisation so that they may apply for various forms of funding.**

**CARRIED 7/0
By Absolute Majority**

9.1.6 MONTHLY FINANCIAL REPORTS TO 31 DECEMBER 2022

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Manager Corporate
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	FIN.73
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Monthly Financial Reports to 31 December 2022
DISCLOSURE OF INTEREST:	Nil

PURPOSE

In accordance with the Local Government (Financial Management) Regulations 1996, to follow is the presentation of the Monthly Financial Reports to Council.

BACKGROUND

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

COMMENT

The Monthly Financial Reports as presented indicate that Council continues to be in a sound financial position.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.
To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs our community

Outcome 4.1 An efficient and effective organisation

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OCM2223/101 - COUNCIL RESOLUTION (Officer Recommendation)
--

MOVED Cr TD Borgward / Cr DP Gray

That Council receive the following Monthly Financial Reports as presented:

- **Monthly Financial Reports to 31 December 2022**

**CARRIED 7/0
By Simple Majority**

9.1.7 MONTHLY FINANCIAL REPORTS TO 31 JANUARY 2023

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Manager Corporate
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	FIN.73
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Monthly Financial Reports to 31 January 2023
DISCLOSURE OF INTEREST:	Nil

PURPOSE

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

BACKGROUND

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

COMMENT

Upcoming payments:

Landmark Products Pty Ltd	\$68,266	April 2023	Viewing platform Silo Trail
Total Landscape	\$98,472	April 2023	Landscaping at Pingrup Caravan Park and Pavilion
Katanning Glazing & Security	\$41,420	April 2023	Replacement window Pingrup Pavilion
Forpark Australia	\$30,866	February 2023	Play equipment Memorial Park
McKenzie Concrete Co	\$142,604	March and June 2023	Pingrup Caravan Park bays; footpaths Nyabing and Pingrup
Norris and Co Interiors	\$22,510	April 2023	Camp Kitchen Pingrup Caravan Park

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.
To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs of a growing community.

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OCM2223/102 - COUNCIL RESOLUTION (Officer Recommendation)
--

MOVED Cr TD Borgward / Cr JN Germain

That Council receive the following Monthly Financial Reports as presented:

- **Monthly Financial Reports to 31 January 2023**

**CARRIED 7/0
By Simple Majority**

9.1.8 SCHEDULE OF ACCOUNTS PAID TO 31 DECEMBER 2022

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Manager Corporate
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	GOV.285
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Schedule of accounts paid Attachment 2 - Schedule of direct debits
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council endorsement of payment to Creditors under CEO Delegated Authority 2.1.2.

BACKGROUND

Details payments made to creditors since last Council Meeting.

COMMENT

The Schedule of Accounts Reports as presented, indicate that Council continues to be in a sound financial position.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4;

Local Government (Financial Management) Regulations 1996 – Part 2 – Regulation 11 & 12

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.
To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs of a growing community

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OCM2223/103 - COUNCIL RESOLUTION (Officer Recommendation)

MOVED Cr DP Gray / Cr GW Hobley

That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 December 2022:

Municipal Fund	\$466,391.56
Trust Fund	\$ 0.00
Direct Debits	\$140,900.70
<u>TOTAL</u>	<u>\$607,292.26</u>

**CARRIED 7/0
By Simple Majority**

9.1.9 SCHEDULE OF ACCOUNTS PAID TO 31 JANUARY 2023

PROPOSED MEETING DATE:	15 February 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Manager Corporate
REPORTING OFFICER:	Adam Seiler – Chief Executive Officer
FILE NO:	GOV.285
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Schedule of accounts paid Attachment 2 - Schedule of direct debits
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council endorsement of payment to Creditors under CEO Delegated Authority 2.1.2.

BACKGROUND

Details payments made to creditors since last Council Meeting.

COMMENT

The Schedule of Accounts Reports as presented, indicate that Council continues to be in a sound financial position.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4;

Local Government (Financial Management) Regulations 1996 – Part 2 – Regulation 11 & 12

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines. To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective - Continually enhance the Shire's organisational capacity to service the needs of a growing community

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OCM2223/104 - COUNCIL RESOLUTION (Officer Recommendation)
--

MOVED Cr KV Johnston / Cr JN Germain

That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 January 2023:

Municipal Fund	\$238,727.67
Trust Fund	\$ 0.00
Direct Debits	\$184,226.67
<u>TOTAL</u>	<u>\$422,954.34</u>

**CARRIED 7/0
By Simple Majority**

10. **ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
11. **NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**
12. **MATTERS BEHIND CLOSED DOORS**

That the meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial Contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

13. **MEETING CLOSED**

There being no further business the Shire President Cr Scott Crosby, closed the meeting at 6:07PM.

I certify these minutes were confirmed at the
Ordinary Meeting of Council held 15 March 2023.

.....
Cr Scott Crosby – Shire President

.....
Date