



Outstanding Matters List

21-Dec-22

MEETING DATE	SUBJECT	ACTION REQUIRED	RESPONSIBLE OFFICER	Notes
17/11/2021	Main Street Enhancement Project	Ask TDL for a redesign that is more suitable to our needs. Invite them to December council meeting if they would like to discuss.	CEO	Project on hold until road re-alignment resolved
9/02/2022	Holland Track Signage	Signage to mark and preserve Hollands Track	CEO/MI	Waiting on DPLH to assess
18-May-22	Employee Opinion / Climate Survey	That Council: 1. Notes and receives the information in relation to the Chief Executive Officer performance criteria in relation to the subject matter. 2. Notes that given financial resources currently available in the 2021/22 Annual Budget, the Chief Executive Officer will proceed with the quotation as presented in line with the Shire's Purchasing and Creditor Control Policy.	CEO	On Hold until considered necessary by new CEO
15-Jun-22	NYABING COMMUNITY CHURCH	That Council: 1. Notes the correspondence from the Nyabing Community Church Committee dated 6 June 2022 in relation to ongoing discussions relating to the care and maintenance of the Nyabing Community Church building. 2. Agrees to assume all control, care and maintenance of the Nyabing Community Church and requests the Minister for Lands to amend the Crown Land Title accordingly; 3. Accepts the offer to transfer ownership of Lots 30 and 32 Aspendale Street, Nyabing (DP 79324) at no cost to the Shire; and 4. Requests the Chief Executive Officer to arrange for legal services to undertake the land transfer and authorise the Shire President and Chief Executive Officer to sign and apply the Shire Common Seal to all necessary documents.	CEO	Transfer of Land documentation submitted to Department. Association wound-up Incorporation in 2019, working to have it reinstated, following which a valuation of the property needs to be obtained to transfer from Crown Land to Freehold. Anticipated completion end-2023 based on State Government interaction required with multiple departments.
21-Dec-22	KENT DISTRICT PISTOL CLUB INC	That: 1. Council develop a formal agreement with the Kent District Pistol Club Inc regarding access and usage rights of the facility at 334 Kuringup Road as a shooting range, including any ongoing obligations in terms of use and management. 2. Authorises the Chief Executive Officer to have developed an appropriate legal formal agreement to permit the usage of the subject premises and associated facilities, including, the removal of both the Shire and State from any associated risk. 3. Authorises the Shire President and Chief Executive Officer to sign and apply the Shire common seal to all legal agreements accordingly;	MC	Currently working with McLeods - management order needs to be amended to allow the power to lease

21-Dec-22	RESIGNATION OF OFFICE OF COUNCILLOR – WAYNE TAPSCOTT	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accept the resignation from the Office of Councillor from Cr Wayne Tapscott with effect Sunday 1 February 2023 and formally acknowledge same. 2. In accordance with Local Government Act 1995 section 4.17 Cases in which vacant offices can remain unfilled, seek approval from the Electoral Commissioner to allow the vacancy to remain unfilled. 3. Make formal application to the Department of Local Government, Sport and Cultural Industries (DLGSC) to transition to a membership base of six Councillors with effect from October 2023; 	CEO	In Progress
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