



Outstanding Matters List

19-Apr-23

MEETING DATE	SUBJECT	ACTION REQUIRED	RESPONSIBLE OFFICER	Notes
17/11/2021	Main Street Enhancement Project	Ask TDL for a redesign that is more suitable to our needs. Invite them to December council meeting if they would like to discuss.	CEO	Project on hold until road re-alignment resolved
9/02/2022	Holland Track Signage	Signage to mark and preserve Hollands Track	CEO/MI	Waiting on DPLH to assess
18-May-22	Employee Opinion / Climate Survey	That Council: 1. Notes and receives the information in relation to the Chief Executive Officer performance criteria in relation to the subject matter. 2. Notes that given financial resources currently available in the 2021/22 Annual Budget, the Chief Executive Officer will proceed with the quotation as presented in line with the Shire's Purchasing and Creditor Control Policy.	CEO	Will schedule for distribution via Survey Monkey in June 2023, post recalibration arrangements settling and replacement positions backfilled.
15-Jun-22	NYABING COMMUNITY CHURCH	That Council: 1. Notes the correspondence from the Nyabing Community Church Committee dated 6 June 2022 in relation to ongoing discussions relating to the care and maintenance of the Nyabing Community Church building. 2. Agrees to assume all control, care and maintenance of the Nyabing Community Church and requests the Minister for Lands to amend the Crown Land Title accordingly; 3. Accepts the offer to transfer ownership of Lots 30 and 32 Apendale Street, Nyabing (DP 79324) at no cost to the Shire; and 4. Requests the Chief Executive Officer to arrange for legal services to undertake the land transfer and authorise the Shire President and Chief Executive Officer to sign and apply the Shire Common Seal to all necessary documents.	CEO	Mcleods are concurrently working to reinstate Chruuch Associton (wound-up 2019 voluntarily) and transfer two vacant blocks to Council. Separate, DPLH will consider amendment of purpose of Church Site from Religious purposes to Community Use. Shire of Kent prohibited from receiving transfer of Church site regardless, however Nyabing Progress Association will be formally approached when the process has concluded to ascertain appetitie to acquire Church and land.
21-Dec-22	KENT DISTRICT PISTOL CLUB INC	That: 1. Council develop a formal agreement with the Kent District Pistol Club Inc regarding access and usage rights of the facility at 334 Kuringup Road as a shooting range, including any ongoing obligations in terms of use and management. 2. Authorises the Chief Executive Officer to have developed an appropriate legal formal agreement to permit the usage of the subject premises and associated facilities, including, the removal of both the Shire and State from any associated risk. 3. Authorises the Shire President and Chief Executive Officer to sign and apply the Shire common seal to all legal agreements accordingly;	MC	Agenda item April OCM to amend management order

21-Dec-22	RESIGNATION OF OFFICE OF COUNCILLOR – WAYNE TAPSCOTT	<p>That Council:</p> <p>1. Accept the resignation from the Office of Councillor from Cr Wayne Tapscott with effect Sunday 1 February 2023 and formally acknowledge same.</p> <p>2. In accordance with Local Government Act 1995 section 4.17 Cases in which vacant offices can remain unfilled, seek approval from the Electoral Commissioner to allow the vacancy to remain unfilled.</p> <p>3. Make formal application to the Department of Local Government, Sport and Cultural Industries (DLGSC) to transition to a membership base of six Councillors with effect from October 2023;</p>	CEO	<p>NFA. Electoral Commissioner approved vacancy being held-over until October elections.</p> <p>LGAB has received Council's submission from March 2023 and received formal notification it is forming part of the 'Voluntary Pathway' process.</p>
15-Feb-23	CHANGE OF DELEGATED AUTHORITY	<p>That Council:</p> <p>Delegate authority to the Shire of Kent Ranger, Steven Ball, to perform his role and administer the provisions of the following acts, regulations, and local laws:</p> <ul style="list-style-type: none"> • Dog Act 1976 and Regulations • Cat Act 2011 • Cat Regulations 2012 • Control of Vehicles (Off-Road Areas) Act 1978 and Regulations • Local Government Act 1995 Part 3 – Executive Functions of Local Government and Part 9 Miscellaneous Provisions Act 1960 • Litter Act 1979 and Regulations • Bush Fires Act 1954 and Regulations • Caravan and Camping Act 1995 • Animal Welfare Act 2002 • Shire of Kent Local Laws 	GO	Ranger ID card to be updated
15-Feb-23	REQUEST FOR FEE WAIVER AND IMPROVEMENTS AT PINGRUP HALL	<p>That Council</p> <p>1. Waive facility hire fees due to the nature of the activities and the long term hire arrangement.</p> <p>2. Advise Dust 2 Dance Great Southern to apply to become a not for profit organisation so that they may apply for various forms of funding.</p>	MC	Complete