

SHIRE OF KENT



AUDIT COMMITTEE MINUTES (UNCONFIRMED)

DATE: Monday 8 May 2023

TIME: 4.00pm

VENUE: Council Chambers,
Richmond Street, Nyabing WA 6341

**CHRISTIE SMITH
ACTING CHIEF EXECUTIVE OFFICER**

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Christie Smith

ACTING CHIEF EXECUTIVE OFFICER

AUDIT COMMITTEE MINUTES

8 May 2023

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1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The meeting was opened at 4.01pm by Jenni Dolan, Chairperson.

2. RECORD OF ATTENDANCE/APOLOGIES AND APPROVED LEAVE OF ABSENCE**ATTENDANCE****Audit Committee Members**

Mrs Jenni Dolan	Independent Chairperson
Cr KV Johnston	Deputy Shire President
Cr TD Borgward	Member (<i>via electronic device</i>)
Cr DP Gray	Member

Staff

CJ Smith	Acting Chief Executive Officer
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Visitors

Renuka Venkatraman	Office of the Auditor General (<i>via electronic device</i>)
Chris Martain	Lincolns (<i>via electronic device</i>)

Apologies

Nil

Members of Approved Leave of Absence

Nil

3. DISCLOSURES OF INTEREST

Section 5.65 and 5.70 of the *Local Government Act 1995*

- Declaration of Financial Interests:
- Declarations of Proximity Interests:
- Declarations of Impartiality Interests:

Nil

4. CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING**4.1.1 AUDIT COMMITTEE MEETING HELD MONDAY 13 MARCH 2023****COMMITTEE RESOLUTION (Officer Recommendation)**

MOVED Cr KV Johnston / Cr DP Gray

That the minutes of the Audit Committee Meeting held at the Council Chambers, on Monday 13 March, 2023 be CONFIRMED.

CARRIED 4/0

5. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

7. OFFICER REPORTS

7.1.1 2022-2023 AUDIT ENTRANCE MEETING

PROPOSED MEETING DATE:	8 May 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Acting Chief Executive Officer
REPORTING OFFICER:	Christie Smith – Acting Chief Executive Officer
FILE NO:	FIN.174
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – Audit Plan for year ending 30 June 2023
DISCLOSURE OF INTEREST:	Nil

PURPOSE

The purpose of this meeting is to set the Audit Plan for the year ending 30 June 2023.

COMMENT

A summary of the audit approach, key areas and engagement teams are to be discussed.

VOTING REQUIREMENT

Nil

*****no committee resolution required*****

8. MEETING CLOSED

There being no further business the Chairperson, Jenni Dolan, closed the meeting at 4:40pm.