



Shire of
Katanning
Heart of the Great Southern

LOCAL EMERGENCY MANAGEMENT COMMITTEE

MINUTES FOR THE SHIRES OF KATANNING, WOODANILLING, AND KENT LOCAL EMERGENCY MANAGEMENT COMMITTEE

Dear Local Emergency Management Committee here are the Minutes for the meeting being held on **Wednesday 9 August 2023, at the Shire of Katanning Council Chambers, 52 Austral Terrace, Katanning**

MS Teams will be available for those that wish to utilise this service.

Table of Contents:

1. Opening of meeting
2. Record of attendance
3. Previous Minutes
4. Contact Details / LEMA
5. Agencies Reports
6. Exercise Schedule
7. General Business
8. Roadwise
9. Next Meeting
10. Closure of Meeting

1. Opening of Meeting

The presiding member declared the meeting open at 2:09pm

2. Record of Attendance

Attendees:

- Julian Murphy – CEO Shire of Katanning
- Cindy Pearce – CESM Shire of Katanning, Woodanilling
- Denise Gobbart – Executive Manager Corporate & Community, Katanning
- John Goodheart – Deputy President, Shire of Katanning
- John Paul Collins – Department of Primary Industries and Regional Development
- Barbara Groves – St John Katanning
- Rod Waldi – St John Community Paramedic
- Carlos Correia – Katanning Police
- Matt Castaldini – CESM Shire of Kent
- Ethan Giacometti - DBCA

Apologies:

- Sue Dowson – Deputy CEO Shire of Woodanilling
- Michelle Duxbury – Department of Communities
- Kellie Bartley – CEO Shire of Woodanilling
- Evan Hall – CBFCO
- Peter Clark – Acting Chief Executive Officer, Shire of Kent

Minute Taker: EA to the CEO Shire of Katanning

3. Previous Minutes

3.1 That the Minutes of the Local Emergency Management Committee Meeting held on the 10 May 2023 in Woodanilling be confirmed as a true record of proceedings.

MOVED: CARLOS CORREIA

SECONDED: JOHN GOODHEART

CARRIED

3.2 Matters arising from previous minutes:

Nil.

4. Contact Details / LEMA Update

- Update Contact and Resource List for Katanning, Woodanilling, and Kent. (Separate Documents). No change.

5. Agencies Reports – Around Table

- John Paul Collins



Department of
Primary Industries and
Regional Development

Incident and Emergency Management

Agency Name:	Department of Primary Industries and Regional Development		Date: 2 August 2023
Report prepared by:	Helen Kent	Position:	Emergency Preparedness Coordinator – Incident & Emergency Management Branch
LEMC and DEMC report – August 2023			
1. Declared incidents which DPIRD is managing: <ul style="list-style-type: none">• Eight (8) declared level 1 and 2 incidents in relation to plant pests/diseases and aquatic pests/diseases• Nil animal pest/disease incidents			
Queensland fruit fly <p>The Department of Primary Industries and Regional Development (DPIRD) is working to stem the spread of the significant invasive pest, Queensland fruit fly (Qfly), after a recent confirmed detection in Bayswater.</p> <p>A level 2 incident was called on 1 March 2023 after several male Qfly were detected in a residential part of Bayswater, Perth. No Qfly have been detected in commercial areas or outside of the Perth metropolitan area at this time.</p> <p>Qfly is one of the most serious pests of fruit and vegetables in Australia, attacking over 300 species of fruit and vegetables and impacting a range of horticulture industries and access to valuable markets. While Qfly has been found in other areas of the country, Western Australia has remained free of the pest.</p>			
Quarantine Area <p>The Quarantine Area (QA) covers a 15 km radius from the Qfly detection points and includes Perth, Belmont, Gosnells, Kalamunda, Vincent, Joondalup, Swan, Wanneroo, Melville, Canning, Bayswater, South Perth, Subiaco, Stirling, Nedlands, Bassendean, Belmont, Claremont, Victoria Park, Cambridge and Mundaring. The full Quarantine Area Notice can be accessed at: https://www.agric.wa.gov.au/plant-biosecurity/biosecurity-alerts-queensland-fruit-fly-updates.</p>			

Link to video with Qfly eradication response Bayswater: [Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food](#)

The QA is divided into two main zones: the **Corrective Action Zone** and the **Export Assurance Zone**.

Corrective Action Zone

The Corrective Action Zone is the 1.5 km area surrounding each detection point.

Residents located within this zone are required to comply with the following QA requirements:

- Qfly host fruit cannot be removed from or moved within any part of the Corrective Action Zone, unless treated or processed (cooked, frozen or solarised).
- All ripe or ripening host fruit on plants or trees must be picked, and all fallen host fruit must be removed every three days.
- Fruit can be eaten, or must be treated, bagged and then binned in residential waste bins.
- Residents must provide DPIRD personnel access to their premises to inspect and bait host plants twice a week until further notice

Export Assurance Zone

The **Export Assurance Zone** covers the area in a 15 km radius from the detection point - the area of the QA that is not part of the Corrective Action Zone. The area will act as a buffer zone to further prevent further spread of the pest.

The requirements for the management of Qfly host fruit for this area are less stringent but commercially grown Qfly host fruit cannot move either within the QA or outside the QA unless it is treated.

Advice for residents living within the Qfly Correction Action Zone: [Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food](#)

Advice for Growers in Qfly Export Assurance Zone: [Advice for Growers in Qfly Export Assurance Zone | Agriculture and Food](#)

Further information is available at: [Queensland fruit fly \(Qfly\) updates | Agriculture and Food](#)

Didemnum vexillum (Carpet sea squirt)

Didemnum vexillum (Carpet sea squirt) has been detected in Western Australia (WA) for the first time.

Carpet sea squirt (CSS) is a highly invasive marine invertebrate animal that can overgrow and smother native species. It can overgrow rocks, shellfish, sea sponges and man-made structures such as wharves, jetty pylons, pontoons, buoys and vessels.

A level 2 incident was declared on 25 January 2023 in response to the detection of CSS in WA.

On 17 March 2023 a Quarantine Area Notice was put in place for the waters adjacent to the Australian Marine Complex Common User Facility at Henderson South.

The aim of the QAN is to:

- Manage the movement of vessels into the QA to minimise the spread of the pest.
- Strengthen the requirements for biofouling inspections and treatments for vessels that regularly operate in the Quarantine Area or have been in the Quarantine Area for a period of six days or more.

CSS has the potential to impact oyster and mussel aquaculture, marine environments, dive tourism industries as well as increasing maintenance costs for commercial and recreational vessels.

The aquatic pest has been detected in two locations in WA: Garden Island and at a marine facility in Henderson. The detection at Garden Island was the first confirmed detection in Australia.

[Biosecurity alerts: Carpet sea squirt | Agriculture and Food](#)

Polyphagous shot-hole borer

Polyphagous shot-hole borer (PSHB) *Euwallacea fornicatus* is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches.

DPIRD continues to respond to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area.

Response activities include:

- Conducting surveillance to determine the distribution of PSHB
- Containing the pest to prevent further spread to non-infested regions within Western Australia
- Providing advice and information to residents, industry and other stakeholders
- Ensuring that all response activities are conducted safely, consistently and efficiently

To stop the spread, a Quarantine Area Notice (QAN) is in place to support the Department of Primary Industries and Regional Development's ongoing surveillance program to determine the spread of the pest.

The Quarantine Area covers 25 local government areas. The new areas added to the expanded QAN on 21 March 2023 are:

- Beckenham, Canning Vale, Huntingdale, Kenwick, Langford, Maddington and Thornlie in the City of Gosnells
- Duncraig, Greenwood, Marmion, Sorrento and Warwick in the City of Joondalup
- Alexander Heights, Girrawheen, Koondoola and Marangaroo in the City of Wanneroo

- Ballajura, Beechboro, Bennett Springs, Dayton, Hazelmere, Kiara, Lockridge, Malaga, Middle Swan, Midland, Viveash, West Swan and Woodbridge in the City of Swan
- Forrestfield, High Wycombe, Perth Airport and Wattle Grove in the City of Kalamunda

Link to information about [Polyphagous shot-hole borer | Agriculture and Food](#)

2. State alerts and investigations

DPIRD is investigating three (3) pests or diseases including Red dwarf honey bee.

Red dwarf honey bee

DPIRD is investigating the detection of the exotic pest red dwarf honey bee (*Apis florea*) discovered on the Burrup Peninsula near Karratha.

Red dwarf honey bees are known to be a vector for numerous exotic bee pests, including brood diseases, internal and external mites, and bee viruses.

The department is calling on the State's beekeepers and land managers to monitor their area for any unusual bees or nests.

Current situation:

- In late March 2023, DPIRD received a report from Pilbara Port Authority via MyPestGuide® Reporter of suspect exotic bees observed at the Dampier wharf, WA.
- The Commonwealth Department of Agriculture Fisheries and Forestry (DAFF) and DPIRD entomologists morphologically confirmed bee samples as *Apis florea*.
- A joint survey between DAFF and DPIRD was undertaken at multiple sites on the Burrup Peninsula near Karratha.
- Four new detection sites were located in mid-June 2023. Three detections were of single bees and the fourth detection was of an established nest located in vegetation on a rocky outcrop.
- An ethanol wash of the bees from the nest resulted in the detection of brood mites (*Eugarroa sinhai*) associated with worker bees.
- DAFF and DPIRD are planning additional surveillance to ensure no further red dwarf honey bees are present in the area.
- Red dwarf honey bee has previously been detected and eradicated from the Perth suburb of Forrestfield in 2021.

Distribution:

Dwarf honey bees are native to Asia, commonly found in tropical areas.

The Red dwarf honey bee is naturally distributed from the Indian subcontinent throughout Southeast Asia through to the Malaysian peninsula.

The dwarf honey bee is not known to be present in Australia.

Impact:

Red dwarf honey bees are social bees which live in colonies of at least 3,000 insects. They migrate, swarm, and abscond readily, making them a major threat for exotic incursions and to the Australian environment.

One of the major risks for Australia is that red dwarf honey bee (*Apis florea*) is host to a range of bee brood diseases, parasites, and viruses that may impact European honey bees.

The red dwarf honey bee can carry *Eugarroa* mite (*Eugarroa sinhai*) a close relatives to the destructive Varroa mites. The species can also carry *Tropilaelaps* mites (*Tropilaelaps clareae*) which is a known pest of European honey bees.

Red dwarf honey bees may also compete with other bees for floral resources.

What to look for:

Red dwarf honey bees are characterised by their external nesting habits. Their nest is made up of an exposed single horizontal comb less than 25 centimetres wide that is built around and attached to tree branches or other support, including buildings and shipping containers.

The pest is easily distinguished from European honey bees by their small size in comparison to the European honey bee, being just 7-10 millimeters in length. They have a red/brown abdomen with black and white bands.

Look for unusual bees that look smaller than European honey bees or colonies with exposed combs.



Reporting:

Early detection is key to protecting Western Australia's valuable bee and horticultural industries. Immediately report any unusual bees or nests.

Members of the public and workers in the area are encouraged to report sightings of any exotic bees in the area to assist in ensuring no further red dwarf honey bees are present.

People who work at a port or transport imported goods and shipping containers, you must report any sighting of bees associated with these goods. Exotic bees are a pathway for bee pests and viruses and must be reported.

DPIRD Pest and Disease Information Service:

- +61 (0)8 9368 3080
- padis@dpiird.wa.gov.au

3. National alerts & investigations

DPIRD, and other state jurisdictions, continue to monitor reported outbreaks of African swine fever, Lumpy skin disease and Foot and mouth disease in other countries.

Information regarding Foot and Mouth Disease prevention is available on the WA government website:
[Foot-and-mouth disease advice for Western Australians \(www.wa.gov.au\)](http://www.wa.gov.au)

Information is also available on the DPIRD website:
[Foot-and-mouth disease: prevention and preparedness | Agriculture and Food](#)

Emergency animal disease preparedness included in the 2023-2024 State Budget:

The WA State government announced \$10.4 Million, in the State Budget, to enhance preparedness for Emergency Animal Disease (EAD).

Key activities include:

- enhancing EAD preparedness by focussed incident management training, emergency disease exercises and finalising policies and procedures for incident response.
- enhancing communications with industry and community stakeholders to increase awareness of Emergency Animal Diseases and improve preparedness and likelihood of early disease detection and reporting.
- building and developing a veterinary reserve and enhancing veterinary student exposure to rural veterinary opportunities.
- enhancing veterinary capacity
- enhancing the diagnostic laboratory capability and capacity by upgrading the laboratory information management system, including automation of tasks and enhanced sample tracking and security.

Important: There are, currently, no known incidences of these diseases in Australia.

4. Severe Tropical Cyclone Seroja (Recovery funding)

DPIRD, through its Rural Business Development Unit, is managing Disaster Recovery Funding Arrangements WA assistance to primary producers impacted by TC Seroja.

Application details for the Primary Producer Recovery Grants Category C and B as at – 27 July 2023

DRFA Measures	Submitted applications	Under assessment	Approved	Approved \$
Category B	65	23	37	\$844,338.96 (Expend)
Category C	184	56	123	\$2,571,425.89 (Expend)

5. Ex-TC Ellie (Kimberley Floods) – January 2023

DPIRD is providing support to affected communities, in relation to its areas of responsibility, in the recovery from the January flooding in the west Kimberley.

- The State Support Plan – Animal Welfare in Emergencies was formally activated on 9 January 2023 and remained activated until 3 May 2023 to provide support to the local government in relation to the coordination of animal welfare.

Recovery:

- Substantive Wheatbelt Development Commission CEO, Rob Cossart, has been appointed as the State Recovery Coordinator for the Kimberley floods.
- The State recovery structure, across the four recovery environments of Social, Economic, Built and Natural environment, has been formalised with appropriate State Government agencies leading the domains:
 - Social: Department of Communities
 - Economic: DPIRD
 - Built: Department of Treasury and Main Roads WA
 - Natural environment: Department of Environmental and Regulation

DPIRD has appointed liaison officers to sit on the social, built and natural environments State-level domains.

- The Shire of Derby West Kimberley has established its local recovery group and relevant subcommittees which are:
 - Media
 - Getting Home
 - Cadjebut Airport
 - Pastoral
 - Social/Wellbeing

DPIRD has provided a departmental representative on the Shire of Derby West Kimberley's local recovery group and relevant subcommittees.

DPIRD has secured funding for an Industry Recovery Officer to be embedded with the Kimberley Pilbara Cattleman's Association (KPCA).

- Dedicated DPIRD web page for affected primary producers outlining available assistance: [Kimberley flood recovery | Agriculture and Food](#)

Disaster Recovery Funding Arrangements WA (DRFAWA):

Support measures are designed to assist in meeting the needs of primary producers whose assets or primary production business has/have been affected by a disaster for which DRFAWA has been invoked.

Category B - Assistance measures for primary producers may include grants for:

- Professional advice
 - Reimbursement of fees (maximum \$1,500) to obtain professional advice directly related to addressing issues arising from the declared natural disaster event
- Freight subsidy (reimbursement)
Primary producers can claim a maximum of 50% of the costs to the producer of transporting any of the following items as a direct result of a natural disaster:
 - Livestock;
 - Fodder or water for livestock; or
 - Building or fencing equipment or machinery.
- Fencing (for livestock producers only)
Primary producers can claim 100% of the costs associated with any of the following:
 - restoration/replacement of fencing (to pre-disaster standard) where the fencing has been deliberately dismantled or damaged due to counter disaster operations activities undertaken in order to combat the eligible natural disaster event; and/or
 - reimbursement of the costs of materials only (to pre-disaster standard) to repair/replace boundary fencing damaged/lost as a direct result of the eligible natural disaster event. The measure is only available where the fencing adjoins a major road/rail transport corridor and where the roaming of livestock may present a danger to the travelling public (i.e., the aim being to preserve public safety).

The applicant must demonstrate to DPIRD's satisfaction that, at the time of the natural disaster event, the property was being used to hold or agist livestock.

- Expression of interest for interest subsidy on a new loan to recover

An interest rate subsidy may be available to primary producers for new loans:

- to repair/replace assets lost or damaged / repair damage caused by the natural disaster event
- for carry on purposes to implement the next season's production program
- or to replace livestock lost in the disaster for which the assistance measures under the DRFAWA have been activated

Link to further information regarding available funding and relevant conditions: <https://www.agric.wa.gov.au/emergency-response/disaster-recovery-funding-arrangements>

Category D – Exceptional circumstances:

Freight Assistance Program

- Purposes: The Commonwealth and WA State Government jointly funded Freight Subsidy Program is to assist with the ongoing exceptional freight requirements for businesses impacted by ex Tropical Cyclone Ellie (DRFA AGRN1044).
- Eligible applicants: Businesses located in, or delivering to, the four (4) DRFAWA activated local government districts which are the Shire of Broome, Shire of Derby West Kimberley, Shire of Halls Creek and the Shire of Wyndham East Kimberley
- Funding duration: All claims must be submitted no later than two (2) months after a suitable road connection is re-established. Claims may be backdated for all freight movement that occurred on, or after, 1 January 2023
- DPIRD is the designated delivery agency for this funding

FAQs including details of eligibility: [Publications \(dfes.wa.gov.au\)](#)

Applications received (as at 24 July 2023):

DRFA Measures	Submitted applications	Under assessment	Approved	Approved \$
Category B	4	1	1	\$ 37,830 (ex GST)
Category D	190	3	177	\$ 3,281,734 (ex GST)

6. Severe Tropical Cyclone Ilsa – 9 April 2023

Local government districts subject to DRFAWA proclamation (Cat B): Shire of Broome, Shire of East Pilbara and Town of Port Hedland

Disaster Recovery Funding Arrangements WA:

Category B: Assistance measures for primary producers may include grants for:

- Interest rate subsidy may be available to primary producers for new loans to repair/replace assets that have been damaged or destroyed
- Freight subsidy - reimbursement (livestock, fodder or water for livestock and building or fencing or machinery)
- Fencing subsidy (where fencing adjoins a major road/rail transport corridor)

Category D – Primary Producer Grants

Grants of up to \$75,000 are available to assist pastoralists with out-of-pocket clean-up and reinstatement costs incurred as a direct result of the flooding associated with Ex TC Ellie and TC Ilsa. The grant covers activities such as the removal and disposal of debris, damaged infrastructure and equipment, deceased livestock; salvaging crops; and repairing damaged infrastructure and equipment.

Applications received (as at 24 July 2023):

(Shire of Broome, Town of Port Hedland and Shire of East Pilbara)

DRFA Measures	Submitted applications	Under assessment	Approved	Approved \$
Category B	1	1	0	Nil

Note: Cat D for TC Ilsa is being administered under AGRN1044 and expenditure is included in information relating to Ex TC Ellie (Kimberley floods).

7. Animal welfare in emergencies training for local governments

DPIRD has partnered with Muresk Institute to provide training for local government officers, in relation to animal welfare during emergencies, as part of the Animal welfare in emergencies grant program 2023. The training aims to enhance local government officers' skills and knowledge in safely dealing with animals during an emergency. Focus areas are: livestock health, fauna handling, containment and transport, and includes a workshop about how to develop local animal welfare in emergencies plans.

Training dates:

June 7 - 9

June 14 - 16

August 9 - 11

August 16 - 18

8. Staff emergency management training

Biosecurity Emergency Response Training Australia:

Relevant DPIRD staff are currently completing the Certificate IV in Public Safety (Biosecurity Emergency Response Leadership).

DPIRD internal two-day workshop for FRT members:

DPIRD will be delivering emergency response training to its first response teams across the state.

Sessions include:

- FRT activation, functional roles and responsibilities
- An overview of the DPIRD animal welfare in emergencies operational plan
- Use of DPIRD information and mapping systems during incidents and emergencies
- Hybrid desktop/functional emergency management exercise

Animal Health Australia and Plant Health Australia online training:

DPIRD staff are encouraged to undertake suitable online training which is available on the Animal Health Australia (AHA) and Plant Health Australia (PHA) websites.

Links to AHA and PHA:

[Home - Animal Health Australia](#)

[Plant Health Australia](#)

DPIRD's role in emergency management

DPIRD plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery. Link to State Hazard Plan – Animal and Plant Biosecurity: [State Hazard Plan Animal and Plant Biosecurity](#) (www.wa.gov.au)
- Provision of support to other HMAs by:

- coordinating animal welfare for other hazard emergencies including during bushfires, cyclones and floods;
- contributing to the Controlling Agency's impact statement in relation to impacts to primary producers, and other economic impacts through its regional development commissions across the state
- managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding
- providing professional expertise to primary industry producers and small business in a regional context

Animal Welfare in Emergencies

Local governments are encouraged to develop a plan for animal welfare in emergencies (PAWE) which forms part of the local emergency management arrangements (LEMA).

For tools and resources to assist local governments to develop a local PAWE [click here](#) and for assistance in completing the PAWE template, speak to your LEMC or DEMC representative/s.

Rod Waldi – All our training for our volunteers has been update today nearly finished for the year. Over the last year we have had 786 jobs April 78, May 61, June 56. We had 12 priority 1, 7 priority 2, 9 priority 3 and the balance 28. Volunteers have maintained a 7 day service, 24 hours a day and are managing to do the workload.

- Patient transfer still available.
- Looking at putting up a dialysis machine at the hospital.

- **Carlos Correia** – Has been on annual leave but no issues to report.
- **Cindy Pearce** - Katanning Airport Emergency Plan will be presented to the next meeting, Richard is on leave at the moment, the plan has been updated.
 - Met with the WSP who were holding sessions on behalf of Ausgold looking at the Social and Economic Impact in relation to Ausgold's proposed Katanning Gold Project. A couple of the items discussed were the possible impact on current volunteer services and what EM services Ausgold will have in place and could this service work with supporting our volunteer Bushfire Brigades at an incident as has been the process in other areas. Also discussed was the Harvest and Vehicle Movement Bans and transport routes.
 - MAF Woodanilling has been mostly completed with the contractor completed their works approx 3 weeks ago. The emergency access trails in Whispering Winds have had work completed to thin out and remove tree limbs, so vehicles have access. The access breaks behind CBH Quartermaine and Haddleton Road has been thinned out. East side of Baxter Rd / Monger has been thinned out as well. Works on the Oxley Rd Dumbleyung bridge (wooden) has been completed to remove vegetation. The Shire has works to do including spraying ready for the coming fire season.
 - Mitigation burn of the reserve on Marmion St still needs to be done. The weather has been against us. Earlier in the year it was too dry and then within a week it was too wet.
 - First Aid Training has been run for volunteer fire fighters. Due to the difficulty with managing this across 3 agencies a new process has been set up with applicants to apply through the eAcademy as per normal training.
 - Rural Fire Awareness training is scheduled to run on the 29 August in Katanning.

- Ethan Giacomel – Preseason Training is booked in Narrogin in September and have scheduled the annual water bomber facilities.
- Matt Castaldini – Earthquake was 500m from the Kent boundary and has had an effect on farmlands. Damages have not been reported to SES. Have been providing information to DFES.
 - Training for Shire Staff is needed for bushfire machines (Machine operators).
- Communities Report attached.

6. **Exercise Schedule**

Nil.

7. **General Business**

Infrastructure Located in the Westside of the Woodanilling Shire

The Shire of Woodanilling has raised concerns in relation to the large amount of infrastructure that is now located in the westside of the shire, values at risk include.

- Beaufort River Meats – Abattoir processing meat for export market that employs around 100 staff.
- Fletcher International – Feedlot facility accommodating a maximum of 90,000 head of sheep including onsite fodder storage.
- Beaufort River Roadhouse – Fuel and Gas storage.
- Intensive Piggery in Boscobel boarding the Woodanilling Shire housing a maximum of 26,000 pigs at any one time.

The CESM has made numerous attempts to contact the Manager of Fletchers International at Beaufort River after a meeting that was held back in mid-2022 with the Manager, Chief Bushfire Control Officer, Deputy Chief Bushfire Control Officer, 2 Fire Control Officers along with 2 Shire staff members. During this visit it was agreed to organise a map of the property so emergency services had knowledge of the layout in case of an incident e.g. bushfire which occur annually in the Beaufort River area. This map would be circulated to only those that required the information and would be confidential. Discussed also was the size and type of fire unit required for such significant infrastructure.

The Shire of Woodanilling are looking for support from this Committee to write a letter expressing our concerns and request a map layout of the property including the onsite contacts.

The LEMC Committee supports the Shire of Woodanilling to write a letter of concern to Fletchers International requesting a map of the property so that emergency services have the know of the layout in case of an incident.

MOVED: CARLOS CORREIA

SECONDED: JOHN GOODHEART

CARRIED

Review into District and Local Emergency Management Committees

At the May 2022 SEMC meeting, members approved a review of DEMCs and LEMCs to elevate their effectiveness in achieving the strategic objectives of the SEMC. Local level input is now being sought.

Focus group numbers will be kept small to encourage and facilitate discussion about key issues of importance to the review including functions, operations, membership, and effectiveness of LEMCs interactions with DEMCs and discussion related to State EM arrangements.

LEMC Executive Officers are encouraged to nominate and to distribute this invitation to all LEMC Members.

Focus groups will be held online the week commencing 14 August 2023

Please nominate [here](#) for your preferred focus group date and time.

Your nomination will be supported even if you are unable to commit to the full focus group timeframe.

Nominations Close 4 August 2023, with confirmation advice distributed no later than 10 August.2023.

Julian Murphy thanked those committee members who he has worked with over the 8 years and wished them luck in their endeavours.

8. Roadwise Update

Nil.

9. Next Meeting

Date to be Wednesday 1 November 2023. Being held by the Shire of Kent.

10. Closure of Meeting

This meeting was declared closed 2:30pm

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
REPORTING**

Agency:

**Department of Communities
(Communities)**

Date: From – July 2023 to September 2023 inclusive

INCIDENTS:

Date	Type of Incident	Location of Incident	Other Agencies Involved	Comments/Outcomes

EXERCISES AND TRAINING:
Please see notes below.

Date:	Title	Objectives	Comments/Outcomes
11 JULY	Evacuation Centre Training		Dumbleyung Town Hall
13 JULY	Evacuation Centre Training – In-House		Katanning

Department of Communities – Emergency Relief and Support update

- **Review of the State Support Plan** - Communities have now successfully completed a comprehensive review and rewrite of the Support State Support Plan – Emergency Welfare (Interim). The draft State Support Plan – Emergency Relief and Support (the State Support Plan) has been endorsed by the SEMC Response Policy Sub-Committee and will be presented to the SEMC for approval on 2 August 2023.
- **Capability Audit** – Communities has procured Nous Group to conduct an audit of Western Australia's emergency relief and support capability. Communities is engaging with its community sector partners via the State Welfare Emergency Committee and the State Welfare Emergency Committee – Operations to seek their input into the audit.
- **Disaster Victim Identification (DVI)/Mass Fatality** – Communities is engaging with WAPOL and the State Coroner's Office to strengthen its response to a potential major emergency, where mass DVI processes are required.
- **Kimberley Floods**
 - The Department of Communities (Communities) is providing emergency relief and support services to residents impacted by the Kimberley Floods.
 - As of 04 July 2023:
 - 90 people are currently in Phase 1 Temporary Accommodation.
 - Since the Disaster Response Hotline (DRH) opened on the 11 January 2023 until 4 July 23, Communities has responded to a total of 1,936 calls for assistance.
 - Communities has assisted DFES with the activation of 302 Premier's Grants cards.
 - 27 Category 3 Assistance applications have been initiated. Two have been approved, two not approved and two have been withdrawn and are not eligible.

- Local Emergency Welfare Plans (LEWP's) are always being reviewed, if you see any information that is not current, please advise michele.duxbury@communities.wa.gov.au
- Training: Please advise if you would like training conducted for local government staff, this can be an introduction to opening an evacuation centre, to cover the first couple of hours as Communities staff are on route. Happy to work with Shires to ensure little impacts to normal operations. Please e-mail michele.duxbury@communities.wa.gov.au to request training. Happy to discuss at any time.