

10/11/2023



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Dear President and Councillors,

NOTICE OF AN ORDINARY COUNCIL MEETING

Please be advised that an Ordinary meeting of the Council of the Shire of Kent is to be held on

Wednesday, 15 November 2023
At the Council Chambers,
Nyabing

4:00pm
Briefing Session

5.30pm
Ordinary Council meeting commencement

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Shire.

Yours faithfully,

CHRISTIE SMITH
CHIEF EXECUTIVE OFFICER

Disclaimer

Members of the Public are advised that the recommendations to Council contained within this agenda and decisions arising from the Council Meeting can be subject to alteration. Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue

AGENDA
15 November 2023

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1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The CEO declared the meeting **opened at 5:30pm**

2. RECORD OF ATTENDANCE/APOLOGIES AND APPROVED LEAVE OF ABSENCE**ATTENDANCE**

Elected Members:

Staff:

Visitors:

Gallery:

APOLOGIES**APPROVED LEAVE OF ABSENCE****ABSENT****3. DISCLOSURES OF INTEREST**

Section 5.65 and 5.70 of the *Local Government Act 1995*

Elected Member or officer, who has an interest in any matter for discussion and attends at a Committee/Council Meeting, must disclose the nature of the interest in a written notice give to the Chief Executive Officer before the meeting, or at the meeting prior to discussion on the matter.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of that interest must be stated.

- Declaration of Financial Interests:
- Declarations of Proximity Interests:
- Declarations of Impartiality Interests:

4. PUBLIC QUESTION TIME**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Section 5.25 *Local Government Act 1995*

6. CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING

6.1.1 ORDINARY MEETING OF COUNCIL HELD 25 OCTOBER 2023

OFFICER RECOMMENDATION

That the minutes of the Ordinary Council Meeting of the Shire of Kent held at the Nyabing Council Chambers, on Wednesday 25 October, 2023 be **CONFIRMED**.

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. OFFICER REPORTS

9.1.1 MONTHLY FINANCIAL REPORTS TO 31 OCTOBER 2023

PROPOSED MEETING DATE:	15 November 2023
PROPOSER:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	FIN.187
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Monthly Financial Reports to 31 October 2023
DISCLOSURE OF INTEREST:	Nil

PURPOSE

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

BACKGROUND

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

COMMENT

The Monthly Financial Reports as presented indicate that Council continues to be in a sound financial position.

For the year ended 30 June 2023, audit has been scheduled for 21-22 November 2023. The timeline provided by the Auditors is for the issue of audit opinion to be on the 14 December 2023.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.
To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council receive the following Monthly Financial Reports as presented:

- **Monthly Financial Reports to 31 October 2023**

9.1.2 SCHEDULE OF ACCOUNTS PAID TO 31 OCTOBER 2023

PROPOSED MEETING DATE:	15 November 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Michaela Crosby – Manager Corporate
FILE NO:	FIN.183
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Schedule of accounts paid Attachment 2 – List of credit card payments
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council endorsement of payment to Creditors under CEO Delegated Authority 2.1.2.

BACKGROUND

Details payments made to creditors since last Council Meeting.

COMMENT

The Schedule of Accounts Reports as presented, indicate that Council continues to be in a sound financial position.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that only the following information is to be reported to Council and form part of the public minutes:

- a) the payee's name;
- b) the amount of the payment;
- c) the date of the payment; and
- d) sufficient information that identifies the payment.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4;

Local Government (Financial Management) Regulations 1996 – Part 2 – Regulation 11, 12 and 13.

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.

To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 October 2023:

Municipal Fund (EFT)	\$353,152.08
Municipal Fund (CHQ)	\$ 0.00
Trust Fund	\$ 0.00
Direct Debits	\$160,364.49
<u>TOTAL</u>	<u>\$513,516.57</u>

9.1.3 CHRISTMAS CLOSURE 2023/2024

PROPOSED MEETING DATE:	15 November 2022
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Michaela Crosby – Manager Corporate
FILE NO:	GOV.285
ASSESSMENT NO:	N/A
ATTACHMENTS:	Nil
DISCLOSURE OF INTEREST:	Nil

PURPOSE

The purpose of this report is to seek approval from Council to close the Administration Office between Christmas and New Year.

BACKGROUND

The Council has traditionally closed the Administration Office for this period which is three (3) working days with staff taking annual leave, public holidays and rostered days off.

COMMENT

For 2023, it is proposed the Administration Office close during the period between Christmas and New Year and it is requested that Council approve the early close of the Administration Office at 1pm on Friday 22 December 2023. Proposed officer hours over this period are as follows:

Friday 22 December 2023	Early Closure 1pm
Monday 25 December 2023	OFFICE CLOSED (Christmas Day Public Holiday)
Tuesday 26 December 2023	OFFICE CLOSED (Boxing Day Public Holiday)
Wednesday 27 December 2023	OFFICE CLOSED
Thursday 28 December 2023	OFFICE CLOSED
Friday 29 December 2023	OFFICE CLOSED
Monday 1 January 2024	OFFICE CLOSED (New Year's Day Public Holiday)
Tuesday 2 January 2024	Normal Office Hours 8.30am – 4.30pm

The Chief Executive Officer, Manager Corporate and Manager Infrastructure will be contactable via mobile during this year.

STATUTORY IMPLICATIONS

There are no strategic implications for this report.

POLICY IMPLICATIONS

There is no policy relating to Administration Office closure.

FINANCIAL IMPLICATIONS

No known financial implications.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2017-2027

Civic Leadership Objective – Continually enhance the Shire’s organisational capacity to service the needs of our community.

Outcome 4.1 An efficient and effective organisation.

4.1.1 Continually improve operational efficiencies and provide effective services.

4.1.2 Continue to enhance communication and transparency.

4.1.3 Continue to search out advantageous resource sharing opportunities.

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council endorse the following Administration Office closing times for the 2023/2024 Christmas/New Year period as follows:

Friday 22 December 2023	Early Closure 1pm
Monday 25 December 2023	OFFICE CLOSED (Christmas Day Public Holiday)
Tuesday 26 December 2023	OFFICE CLOSED (Boxing Day Public Holiday)
Wednesday 27 December 2023	OFFICE CLOSED
Thursday 28 December 2023	OFFICE CLOSED
Friday 29 December 2023	OFFICE CLOSED
Monday 1 January 2024	OFFICE CLOSED (New Year’s Day Public Holiday)
Tuesday 2 January 2024	Normal Office Hours 8.30am – 4.30pm

9.1.4 ADOPTION OF WORKING GROUPS TERMS OF REFERENCES

PROPOSED MEETING DATE:	15 November 2023
PROPOSER:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Chief Executive Officer
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	GOV.324 / GOV.325
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – Working Groups Terms of References
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council to establish and appoint Council Members to the following Working Groups:

- Plant and Road Infrastructure Working Group
- Housing, Public Buildings and Other Infrastructure Working Group

BACKGROUND

Working Groups provide consultative structure to assist the Council with its decision making and its delivery of projects and provision of services and facilities.

Under the *Local Government Act 1995*, Council previously had formalised a Works, Plant and Services Committee and a Building, Health and Town Planning Committee. Both these committees were put into recess at the Ordinary Meeting of Council held 21 October 2015.

COMMENT

The CEO led a discussion with Elected Members regarding Working Groups at previous briefing sessions. Council were supportive of the groups which would give Elected Members the opportunity to be part of informal forums to consider the long term planning and future of Council's assets.

STATUTORY IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council resolves to establish the following Working Groups with the Terms of References attached to this report:

- 1. Plant and Road Infrastructure Working Group and appoint three Elected Members as Council Members;**
- 2. Housing, Public Buildings and Other Infrastructure Working Group and appoint three Elected Members as Council Members.**

9.1.5 INTERNAL COMMITTEE MEMBERS AND EXTERNAL REPRESENTATIVES

PROPOSED MEETING DATE:	15 November 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	N/A
ASSESSMENT NO:	N/A
ATTACHMENTS:	Nil

PURPOSE

The purpose of this report is to appoint members to the Shire's Committees and select external representatives.

BACKGROUND

Representation on the Council's various internal committees was resolved at the ordinary meeting of the Council held on 20 October 2021. The Local Government Act 1995 provides that all committee memberships be declared vacant at the time of the next ordinary elections (Section 5.10). This also applies to any committees created since 20 October 2021.

External representation relates to Council representation on external bodies.

STATUTORY IMPLICATIONS

Local Government Act (1995, Section 5.11 - Tenure of committee membership) provides that:

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;*
 - (b) *the person resigns from membership of the committee;*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day, whichever happens first.*

- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the term of the person's appointment as a committee member expires;*
 - (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;*
 - (c) *the committee is disbanded; or (d) the next ordinary elections day, whichever happens first.*

Further, Section 5.8 and Section 5.10 of the Act require that committees be created by Absolute Majority as well as appointments to committees.

Appointments to external bodies do not require an absolute majority decision.

POLICY IMPLICATIONS

Policy Position 1.4 – Councillor Fees, Allowances and Reimbursements (EM1.4) applies.

Policy Position 1.5 – Conduct of Elected Members, Committee Members and Employees (EM1.5) applies.

Policy Position 1.6 – Standing Orders (EM1.6) Part 17 - Committees of the Council applies.

FINANCIAL IMPLICATIONS

Councillor representatives on committees are entitled to be reimbursed for expenses incurred in attending meetings.

STRATEGIC IMPLICATIONS

The Shire of Kent Community Strategic Plan 2023 - 2033 provides:

- Civic Leadership – Proactive and well governed Shire

COMMENT

The following Committees require appointments to be made:

- *Audit Committee (Created pursuant to S.7.1A LGA)*
- *Bushfire Advisory Committee Created pursuant to S.67 Bush Fires Act 1954)*
- *Local Emergency Management Committee (LEMC) created pursuant to S.38 Emergency Management Act*

No Committee has any Delegated Authority.

The following External Organisations/Committees will require Councillor representation:

- *Great Southern Regional Road Group*
- *Great Southern Zone WALGA*
- *Great Southern Recreation Advisory Group*
- *Pingrup Ground Improvement Committee*
- *Nyabing Sports Club Committee*
- *Pingrup CRC*
- *Great Southern Treasures*

VOTING REQUIREMENT

Absolute Majority for internal committees. Simple majority for representation.

RECOMMENDATION 1

Audit Committee (Committee of the Whole)

Former Members as at 16 November 2022:

- Jenni Dolan – Independent Chairperson
- Cr KV Johnston
- Cr TD Borgward
- Cr DP Gray

Brief:

1. *Provide guidance and assistance to the local government –*
 - a) *as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and*
 - b) *as o the development of a process to be used to select and appoint a person to be an auditor; and*
2. *May provide guidance and assistance to the local government as to –*
 - a) *matters to be audited; and*
 - b) *the scope of audits; and*
 - c) *its functions under Part 6 of the Act; and*
 - d) *the carrying out of its functions relating to other audits and other matters related to financial management; and*
3. *Is to review a report given to it by the CEO under Local Government (Audit) Regulations 1996 Regulation 17(3) (The CEO’s report) and is to –*
 - a) *report to the Council the results of that review; and*
 - b) *give a copy of the CEO’s report to the Council.*

Officer Recommendation

That the following Councillors be endorsed as the members of the Audit Committee:

- XXXXXX – Independent Chairperson**
- Cr XXXXX**
- Cr XXXXX**
- Cr XXXXX**

BY ABSOLUTE MAJORITY

RECOMMENDATION 2

Bushfire Advisory Committee

Former Members as at 15 December 2021:

- Cr JN Germain
- Cr TD Borgward
- Cr DP Gray (Proxy)

Brief:

To advise the Local Government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire breaks in the district, prosecutions for breaches of the Bush Fires Act 1954, the formation of bush fire brigades and the grouping thereof under group brigade officers and the ensuring of cooperation and coordination of bush fire brigades in their efforts and activities.

Officer Recommendation

That the following Councillors be endorsed as members of the Bushfire Advisory Committee:

- Cr XXXXXX
- Cr XXXXXX
- Cr XXXXXX (Proxy)

BY ABSOLUTE MAJORITY

RECOMMENDATION 3**Local Emergency Management Committee**

Former Members as at 15 December 2021:

A Majid CEO

Brief:

The duties of the Committee shall be, pursuant to Sections 39 and 40 of the Emergency management Act 2005:

- *To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- *To liaise with public authorities and other persons in the development, review and testing of local government emergency management arrangements;*
- *To carry out other emergency management activities as directed by the State Emergency Management committee or prescribed by the Regulations; and*
- *After the end of each financial year, prepare and submit to the District Emergency Management committee (DEMC) an annual report of activities undertaken by it during the year.*

Officer Recommendation

That the following Councillors be appointed to the Local Emergency Management Committee as Council representatives:

Cr XXXXXX

Cr XXXXXX

Cr XXXXXX (Proxy)

Cr XXXXXX (Proxy)

BY ABSOLUTE MAJORITY

RECOMMENDATION 4

Great Southern Regional Road Group

Former Members as at 15 December 2021:

- Cr JN Germain
- Cr WD Tapscott
- Cr DP Gray (Proxy)
- Cr TD Borgward (Proxy)

Brief:

Regional Road groups (RRGs) have been established to recommend Local Government road funding priorities to the Advisory Committee and to monitor the implementation of the Local Government program in their own regions. Each Regional Road Group will be chaired by a Local Government member. Main Roads will provide technical and administrative support. Regional Road Sub Groups have been established in some regions to assist the Regional Road Groups with management and consideration of local road issues.

Officer Recommendation

That the following Councillors be appointed to the Great Southern Regional Road Group as Council representatives:

- Cr XXXXXX
- Cr XXXXXX
- Cr XXXXXX (Proxy)

BY SIMPLE MAJORITY

RECOMMENDATION 5

Great Southern Zone WALGA

Former Members as at 15 December 2021:

Cr S Crosby

Cr KV Johnston

Cr RA Jury (Proxy)

Brief:

The WA Local Government Association (WALGA) lobbies and negotiates on behalf of the Local Government sector in WA

Officer Recommendation

That the following Councillors be appointed to the Great Southern Zone WALGA as Council representatives:

Cr XXXXXX

Cr XXXXXX

Cr XXXXXX (Proxy)

BY SIMPLE MAJORITY

RECOMMENDATION 6

Great Southern Recreation Advisory Group

Former Members as at 15 December 2021:

- Cr KV Johnston
- Cr RA Jury
- Cr JN Germain (Proxy)

Brief:

The group is in the business of developing community sport and recreation opportunities for residents of the Great Southern and visitors or potential visitors.

It does this by:

- *Helping to create opportunities across the shires;*
- *Being a forum for sharing ideas;*
- *Providing advice and direction; and*
- *Acting as a reference point on sport and recreation issues.*

Officer Recommendation

That the following Councillors be appointed to the Great Southern Regional Recreation Committee as Council representatives:

- Cr XXXXXX
- Cr XXXXXX
- Cr XXXXXX (Proxy)

BY SIMPLE MAJORITY

RECOMMENDATION 7

Pingrup Ground Improvement Committee and Nyabing Sports Club Committee

Former Members as at 15 December 2021:

Cr TD Borgward

Cr JN Germain

Cr RA Jury (PINGRUP Proxy)

Cr KV Johnston (NYABING Proxy)

Brief:

- a) Liaise as necessary with groups to support, develop and promote sports and ancillary services;
- b) Provide a means of communication among users of the facilities; and
- c) Advise Council on the strategic direction of recreation throughout the Shire of Kent

Officer Recommendation

That the following Councillors be appointed to the Pingrup Ground Improvement Committee and Nyabing Sports Club Committee as Council representatives:

Cr XXXXXX

Cr XXXXXX

Cr XXXXXX (PINGRUP Proxy)

Cr XXXXXX (NYABING Proxy)

BY SIMPLE MAJORITY

RECOMMENDATION 8

Pingrup Community Resource Centre

Former Members as at 15 December 2021:

- Cr RA Jury
- Cr KV Johnston
- Cr TD Borgward (Proxy)

Brief:

- a) Attend meetings as organised; and*
- b) Communicate the activities, requests and outcomes of the CRC to Council on a regular basis.*

Officer Recommendation

That the following Councillors be appointed to the Pingrup CRC Committee as Council representatives:

- Cr XXXXXX**
- Cr XXXXXX**
- Cr XXXXXX (Proxy)**

BY SIMPLE MAJORITY

RECOMMENDATION 9**Great Southern Treasures**

Former Members as at 15 December 2021:

- Cr DP Gray
- Cr GW Hobley
- Cr SR Crosby (Proxy)

Brief:

The role of nominated voting delegates is to:

- *Represent their communities of the Great Southern Treasures committee;*
- *Communicate the activities, requests and outcomes of Great southern Treasures to their Council on a regular basis;*
- *Communicate the activities, requests and outcomes of Great southern Treasures to their community as required;*
- *Provide suggestions, ideas and support for joint, regional tourism promotion of the Great Southern Treasures region;*
- *Submit items for meeting agenda when appropriate;*
- *Attend bi-monthly meetings, or organise the nominated Proxy to attend;*
- *Support, attend and participate in events and activities where possible; and*
- *Read agendas, minutes and correspondence and complete assigned actions in a timely manner.*

Where possible, other activities may include:

- *Attend and support Great Southern Treasures exhibition at the annual Perth Caravan and Camping show;*
- *Attend other trade and consumer shows as appropriate; and*
- *Provide input in Great Southern Treasures projects as they arise.*

OFFICER RECOMMENDATION

That the following Community Representative and Councillors be appointed to the Great Southern Treasures as Council representatives:

- Cr XXXXXX
- Cr XXXXXX
- Cr XXXXXX (Proxy)

BY SIMPLE MAJORITY

9.1.6 REQUEST FOR SUPPORT – RESERVE 25267

PROPOSED MEETING DATE:	15 November 2023
PROPONENT:	Department of Planning, Lands and Heritage
LOCATION:	Portion of Reserve 25267
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Christie Smith - Chief Executive Officer
FILE NO:	PAR.159
ASSESSMENT NO:	N/A
ATTACHMENTS:	Email from Department of Planning, Lands and Heritage, Aerial Map of and Reserve Enquiry Report
DISCLOSURE OF INTEREST:	Nil

PURPOSE

To consider a request from the Department of Planning, Lands and Heritage for the Council to support a proposal to allow Main Roads use of Reserve 25267 as a temporary laydown facility.

BACKGROUND

Reserve 25267 is currently an unmanaged reserve within the Shire of Kent. The reserve is located on the corner of Nyabing-Pingrup Road and Manuel Road. The reserve is currently set aside for the purpose of 'gravel' and is without management order.

The Department of Planning, Lands and Heritage is considering a proposal from Main Roads WA to grant a 7 month (approximate) LAA section 48 non-exclusive licence over a portion of unmanaged Reserve 25267 Lot 9082 on DP 165879 to Mains Roads for a temporary laydown facility associated with the resealing of the Kojonup – Pingrup Road.

The Department has requested that Main Roads WA commence obtaining any relevant approvals from the Department of Biosecurity, Conservation and Attractions (DBCA) given Threatened and Priority flora and fauna is identified on a portion of the site. Main Roads WA have confirmed that no clearing is proposed as a part of the laydown facility.

STATUTORY IMPLICATIONS

Land Administration Act (1997)

Local Government Act (1995)

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications.

STRATEGIC IMPLICATIONS

There are no known strategic implications.

RISK IMPLICATIONS

There are no known risk implications.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That The Council:

Write to the Department of Planning, Lands and Heritage advising that it will support the proposal from Main Roads WA to grant a 7 month (approximate) LAA section 48 non-exclusive licence over a portion of unmanaged Reserve 25267 Lot 9082 on DP 165879 to Mains Roads for a temporary laydown facility associated with the resealing of the Kojonup – Pingrup Road.

10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

12. MATTERS BEHIND CLOSED DOORS

That the meeting be closed to the public in accordance with section 5.23 *Local Government Act 1995*, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial Contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

12.1.1 SHARED COMMUNITY EMERGENCY SERVICES MANAGER POSITION – PRIORITIES FUNCTIONS

PROPOSED MEETING DATE:	15 November 2023
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Chief Executive Officer
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	SAFE.94
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – CESM Business Plan
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council to consider and endorse a prioritised list of duties and functions for the jointly shared Community Emergency Services Manager (CESM) position.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council endorse the prioritised list of job tasks and functions (as reflected in this agenda item) for the jointly shared Community Emergency Services Manager (CESM) position for the respective Shires of Kent, Dumbleyung and Lake Grace.

13. MEETING CLOSED