

16/02/2024



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Dear President and Councillors,

NOTICE OF AN ORDINARY COUNCIL MEETING

Please be advised that an Ordinary meeting of the Council of the Shire of Kent is to be held on

**Wednesday, 21 February 2024
At the Council Chambers,
Nyabing**

4:30pm

Ordinary Council meeting commencement

**5.30pm (approx.)
Briefing Session**

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decisions of the Shire.

Yours faithfully,

**CHRISTIE SMITH
CHIEF EXECUTIVE OFFICER**

Disclaimer

Members of the Public are advised that the recommendations to Council contained within this agenda and decisions arising from the Council Meeting can be subject to alteration. Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decision with respect to any particular issue

AGENDA
21 February 2024

Table of Contents

1.	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDENCE/APOLOGIES AND APPROVED LEAVE OF ABSENCE	3
3.	DISCLOSURES OF INTEREST	3
4.	PUBLIC QUESTION TIME	3
5.	APPLICATIONS FOR LEAVE OF ABSENCE	3
6.	CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING	4
6.1.1	ORDINARY MEETING OF COUNCIL HELD 20 DECEMBER 2023	4
6.1.2	ANNUAL GENERAL MEETING OF ELECTORS HELD ON 14 FEBRUARY 2024	4
7.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	4
8.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
9.	OFFICER REPORTS	4
9.1.1	SCHEDULE OF ACCOUNTS PAID TO 31 DECEMBER 2023.....	5
9.1.2	SCHEDULE OF ACCOUNTS PAID TO 31 JANUARY 2024.....	7
9.1.3	MONTHLY FINANCIAL REPORTS TO 31 DECEMBER 2023	9
9.1.4	MONTHLY FINANCIAL REPORTS TO 31 JANUARY 2024	10
9.1.5	GREAT SOUTHERN 2050 CYCLING STRATEGY	11
9.1.6	ADOPTION IT PHYSICAL SECURITY POLICY.....	13
9.1.7	HR POLICY REVIEW	15
9.1.8	INFRASTRUCTURE ASSET VALUATION – BUDGET AMENDMENT	17
10.	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	19
11.	NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL.....	19
12.	MATTERS BEHIND CLOSED DOORS.....	19
13.	MEETING CLOSED	19

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting opened at [REDACTED] pm.

2. RECORD OF ATTENDENCE/APOLOGIES AND APPROVED LEAVE OF ABSENCE**ATTENDANCE**

Elected Members:

Staff:

Visitors:

Gallery:

APOLOGIES**APPROVED LEAVE OF ABSENCE****ABSENT****3. DISCLOSURES OF INTEREST**

Section 5.65 and 5.70 of the *Local Government Act 1995*

Elected Member or officer, who has an interest in any matter for discussion and attends at a Committee/Council Meeting, must disclose the nature of the interest in a written notice give to the Chief Executive Officer before the meeting, or at the meeting prior to discussion on the matter.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of that interest must be stated.

- Declaration of Financial Interests:
- Declarations of Proximity Interests:
- Declarations of Impartiality Interests:

4. PUBLIC QUESTION TIME**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Section 5.25 *Local Government Act 1995*

6. CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING

6.1.1 ORDINARY MEETING OF COUNCIL HELD 20 DECEMBER 2023

OFFICER RECOMMENDATION

That the minutes of the Ordinary Council Meeting of the Shire of Kent held at the Nyabing Council Chambers, on Wednesday 20 December 2023 be **CONFIRMED**.

6.1.2 ANNUAL GENERAL MEETING OF ELECTORS HELD ON 14 FEBRUARY 2024

OFFICER RECOMMENDATION

That the minutes of the Annual General Meeting of Electors held at the Nyabing Council Chambers, on Wednesday 14 February 2024 be **RECEIVED**.

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. OFFICER REPORTS

9.1.1 SCHEDULE OF ACCOUNTS PAID TO 31 DECEMBER 2023

PROPOSED MEETING DATE:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Michaela Crosby – Manager Corporate
FILE NO:	FIN.183
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Schedule of accounts paid Attachment 2 – List of credit card payments
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council endorsement of payment to Creditors under CEO Delegated Authority 2.1.2.

BACKGROUND

Details payments made to creditors since last Council Meeting.

COMMENT

The Schedule of Accounts Reports as presented, indicate that Council continues to be in a sound financial position.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that only the following information is to be reported to Council and form part of the public minutes:

- a) the payee’s name;
- b) the amount of the payment;
- c) the date of the payment; and
- d) sufficient information that identifies the payment.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4;

Local Government (Financial Management) Regulations 1996 – Part 2 – Regulation 11, 12 and 13.

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council’s accounting concepts and reporting guidelines.

To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council’s financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 December 2023:

Municipal Fund (EFT)	\$ 876,278.56
Municipal Fund (CHQ)	\$ 0.00
Trust Fund	\$ 0.00
Direct Debits	\$ 173,558.22
<u>TOTAL</u>	<u>\$1,049,836.78</u>

9.1.2 SCHEDULE OF ACCOUNTS PAID TO 31 JANUARY 2024

PROPOSED MEETING DATE:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Michaela Crosby – Manager Corporate
FILE NO:	FIN.183
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Schedule of accounts paid Attachment 2 – List of credit card payments
DISCLOSURE OF INTEREST:	Nil

PURPOSE

Council endorsement of payment to Creditors under CEO Delegated Authority 2.1.2.

BACKGROUND

Details payments made to creditors since last Council Meeting.

COMMENT

The Schedule of Accounts Reports as presented, indicate that Council continues to be in a sound financial position.

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- a) the payee’s name;
- b) the amount of the payment;
- c) the date of the payment; and
- d) sufficient information that identifies the payment.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4;

Local Government (Financial Management) Regulations 1996 – Part 2 – Regulation 11, 12 and 13.

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines. To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 January 2024:

Municipal Fund (EFT)	\$199,711.23
Municipal Fund (CHQ)	\$ 572.18
Trust Fund	\$ 0.00
Direct Debits	\$246,713.79
<u>TOTAL</u>	<u>\$446,997.20</u>

9.1.3 MONTHLY FINANCIAL REPORTS TO 31 DECEMBER 2023

PROPOSED MEETING DATE:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	FIN.187
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Monthly Financial Reports to 31 December 2023
DISCLOSURE OF INTEREST:	Nil

PURPOSE

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

BACKGROUND

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

COMMENT

The Monthly Financial Reports as presented indicate that Council continues to be in a sound financial position.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.
To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council receive the following Monthly Financial Reports as presented:

- **Monthly Financial Reports to 31 December 2023**

9.1.4 MONTHLY FINANCIAL REPORTS TO 31 JANUARY 2024

PROPOSED MEETING DATE:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	FIN.187
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 - Monthly Financial Reports to 31 January 2024
DISCLOSURE OF INTEREST:	Nil

PURPOSE

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

BACKGROUND

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

COMMENT

The Monthly Financial Reports as presented indicate that Council continues to be in a sound financial position.

STATUTORY IMPLICATIONS

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

POLICY IMPLICATIONS

Policy 4.1 Accounting Policies

Objective: To provide the basis for Council's accounting concepts and reporting guidelines.
To maintain accounting reporting procedures which comply with Statutory Requirements and to demonstrate Council's financial position.

FINANCIAL IMPLICATIONS

Ongoing management of Council funds

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

N/A

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council receive the following Monthly Financial Reports as presented:

- **Monthly Financial Reports to 31 January 2024**

9.1.5 GREAT SOUTHERN 2050 CYCLING STRATEGY

PROPOSED MEETING DATE:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Michaela Crosby – Manager Corporate
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	REC.6
ASSESSMENT NO:	N/A
ATTACHMENTS:	Draft Great Southern 2050 Cycling Strategy
DISCLOSURE OF INTEREST:	

PURPOSE

To seek Council’s endorsement of the Great Southern 2050 Cycling Strategy which has been collaboratively developed between the Department of Transport and local Council’s within the Great Southern.

BACKGROUND

Cycling offers a wide range of physical, mental and environmental benefits and is regarded in many towns as a significant component of an integrated transport system.

Creating a bike friendly community involves thoughtful planning, infrastructure development and community engagement. The benefits of cycling extend beyond an individual cyclist to positively impact the community as a whole.

The Department of Transport’s (DoT) Western Australian Bike Network (WABN) Plan 2014-2031 includes a key action to develop long term cycle strategies for Perth and Regional WA. These strategies create a shared long-term vision for cycling in the regions and guide delivery of safe and interconnected bicycle networks, along with associated facilities and travel behaviour change initiatives.

Furthermore, the Department of Transport (DoT) have identified the need for twelve long term cycling strategies across WA, including eleven Regional 2020 Cycling Strategies. These strategies create a shared long-term vision for cycling in the regions and guide delivery of safe and interconnected bicycle networks, along with associated facilities and travel behaviour change initiatives. Positioned as aspirational strategies to 2050, each strategy highlights opportunities to encourage bike riding for transport, recreation and tourism across the region and priorities the delivery of strategic infrastructure and initiatives and guide funding through the DoT’s current Regional Bike Network (RBN) Grants Program.

COMMENT

Council is requested to endorse the principles of the Great Southern 2050 Cycling Strategy and receive the proposed action plan for future budget and planning consideration.

Endorsement of the Great Southern Cycling Strategy does not commit Council nor State Government agencies to deliver all, or any part, of the Great Southern Cycling Strategy within a particular timeframe – nor does endorsement commit any party (s) to fund any specific route or initiative in the Strategy. Council endorsement confirms support for the local and State Government agencies to work together in delivering the aspirational Great Southern 2050 Cycling Strategy over the longer term.

STATUTORY IMPLICATIONS

There are no known statutory impediments relating to this initiative.

Under the Local Government Act 1995 and Local Government (Administration) Regulations, the Shire has a responsibility to plan for the future; specifically;

19DA. Corporate business plans, requirements for (Act s. 5.56)

(c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

General provisions relating to the Road Traffic Act 1974 and the Traffic Code 2020 regulate the use of roads by all road users, including cyclists.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Endorsement of the Great Southern Cycling Strategy does not commit Council nor State Government agencies to deliver all, or any part, of the Great Southern Cycling Strategy within a particular timeframe – nor does endorsement commit any party (s) to fund any specific route or initiative in the Strategy.

STRATEGIC IMPLICATIONS

1. Community – Our communities are healthy, connected and safe communities (Improvement and extension of the footpath networks)
2. Economy – Visitors have a positive experience across our Shire (Tourism infrastructure in particular trails and signage improve the visitor experience)

RISK IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. **Endorses the principles of the Great Southern 2050 Cycling Strategy; and**
2. **Receives the proposed Action Plan for future budget and planning consideration.**

9.1.6 ADOPTION IT PHYSICAL SECURITY POLICY

PROPOSED MEETING DATE:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Chief Executive Officer
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	GOV.344
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – Draft 3.2.5 ICT Policy
DISCLOSURE OF INTEREST:	Nil

PURPOSE

To present and seek approval for the adoption of a comprehensive IT Physical Security Policy aimed at safeguarding the integrity, confidentiality, and availability of the organisation's information technology assets.

BACKGROUND

In light of the evolving threat landscape and the increasing importance of secure information management, it is imperative for the organisation to establish a robust IT Physical Security Policy.

This policy addresses the protection of physical assets such as servers, network equipment, and other critical IT infrastructure components, ensuring their resilience against unauthorised access, theft, vandalism, and environmental hazards.

COMMENT

Key Components of the Proposed IT Physical Security Policy:

- Access Control: Define stringent access controls for data centres, server rooms, and other critical IT areas.
- Surveillance Systems: Assessment on requirement for CCTV system.
- Locking Mechanisms: Ensure high-security locks on building entry points.
- Environmental Controls: Establish measures to protect IT equipment from environmental factors, such as temperature fluctuations, humidity, and power surges, through the implementation of climate control systems, uninterruptible power supply (UPS) units, and surge protectors.
- Inventory Management: Implement a robust inventory management system to track and monitor all IT assets. Regular audits and documentation of hardware and software components will enhance accountability and facilitate swift detection of any anomalies.
- Incident Response: Develop and document a comprehensive incident response plan for IT physical security breaches. Clearly outline procedures for reporting incidents, investigating breaches, and initiating corrective actions.

STATUTORY IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

If adopted this policy will be added to the administration section of the Shire of Kent Policy Manual.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the Council approve the adoption of the proposed IT Physical Security Policy, as attached, to enhance the overall security posture of Council's information technology infrastructure.

9.1.7 HR POLICY REVIEW

PROPOSED MEETING DATE:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Chief Executive Officer
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	GOV.344
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – Current HR Policies Attachment 2 – Draft HR Policies – with markup Attachment 3 - Draft HR Policies – without markup
DISCLOSURE OF INTEREST:	Nil

PURPOSE

An internal review has been undertaken of Council’s HR Policies, these are presented to Council for consideration.

BACKGROUND

Council last did a full review of HR Policies in October 2017.

There have been several compliance changes since then including new policies required.

COMMENT

Please see below the following commentary on draft changes made:

CURRENT	AMENDEMENT
2.1.1 Recruitment and Selection Policy	Policy has been amended to a modern standard.
2.1.2 Working Hours	Policy to be deleted – working hours are covered under the relevant industrial relations award and enterprise agreement.
2.1.3 Workplace Bullying	Now 2.1.2; minor format, grammar etc amendments
2.1.4 Fitness for Work Policy	Now 2.1.3; minor format, grammar etc amendments
2.1.5 Sun Protection Policy	Now 2.1.4; amended to modern standard; deleted references to generic uniform policy as this is operational.
2.1.6 Gifts, Functions, & Payment of Gratuities to Resigning Employees	Minor format, grammar etc amendments
2.1.7 Private Use of Council Vehicles and 2.1.8 Council Vehicles Driving Policy	These policies have been merged and modernised into a new policy 2.1.5 Use of Council Vehicles.
NEW POLICY	2.1.7 Annual Leave and Long Service Leave Management Policy
NEW POLICY	2.1.8 Release of Staff to Assist Emergency Services
2.1.9 Smoke-Free Workplace Policy	Policy has been amended to a modern standard.
2.1.10 Severance and Redundancy	Policy to be deleted – severance and redundancy are covered under relevant industrial relations laws
2.1.11 Staff Housing Allowance for Non-Shire Accommodation	Now 2.1.10; minor format, grammar etc amendments
NEW POLICY	2.1.11 Employee Relocation Expenses
2.1.12 Superannuation Voluntary Contribution	Minor format, grammar etc amendments
2.1.13 Temporary Employment or Appointment of CEO Policy	Minor format, grammar etc amendments

2.1.14 Organisational Structure and Designated Senior Employees	Minor format, grammar etc amendments
2.1.15 Disciplinary Policy	Minor format, grammar etc amendments
2.1.16 Grievance	Minor format, grammar etc amendments
NEW POLICY	2.1.17 Social Media Policy
NEW POLICY	2.1.18 ICT Acceptable Usage Policy

STATUTORY IMPLICATIONS*Local Government Act 1995***POLICY IMPLICATIONS**

As outlined within this report.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2023 - 2033

Civic Leadership Strategic Priorities – Proactive and well governed Shire

RISK IMPLICATIONS

Non-compliance with statutory regulations.

VOTING REQUIREMENT

Absolute Majority*

*due to policy 2.1.13 Temporary Employment or Appointment of CEO Policy under 5.39C Local Government Act 1995***OFFICER RECOMMENDATION****That Council adopts, by Absolute Majority, the amended HR Policies as follows:**

- 2.1.1 Recruitment and Selection Policy Roles (major amendments)**
- 2.1.2 Working Hours (deleted)**
- 2.1.2 Workplace Bullying (minor amendments)**
- 2.1.3 Fitness for Work Policy (minor amendments)**
- 2.1.4 Sun Protection Policy (major amendments)**
- 2.1.5 Use of Council Vehicles (new policy)**
- 2.1.6 Gifts, Functions & Payment of Gratuities to Resigning Employees (minor amendments)**
- 2.1.7 Private Use of Council Vehicles (deleted)**
- 2.1.8 Council Vehicles – Driving Policy (deleted)**
- 2.1.7 Annual Leave and Long Service Leave Management Policy (new policy)**
- 2.1.8 Release of Staff to Assist Emergency Services**
- 2.1.9 Smoke-Free Workplace Policy (major amendments)**
- 2.1.10 Severance and Redundancy (deleted)**
- 2.1.10 Staff Housing Allowance for Non-Shire Accommodation (minor amendments)**
- 2.1.11 Employee Relocation Expenses (new policy)**
- 2.1.12 Superannuation Voluntary Contribution (minor amendments)**
- 2.1.13 Temporary Employment or Appointment of CEO Policy (minor amendments)**
- 2.1.14 Organisational Structure and Designated Senior Employees (minor amendments)**
- 2.1.15 Disciplinary Policy (minor amendments)**
- 2.1.16 Grievance Policy (minor amendments)**
- 2.1.17 Social Media Policy**
- 2.1.18 ICT Acceptable Usage Policy**

9.1.8 INFRASTRUCTURE ASSET VALUATION – BUDGET AMENDMENT

PROPOSED MEETING:	21 February 2024
PROPONENT:	N/A
LOCATION:	N/A
AUTHOR:	Christie Smith – Chief Executive Officer
REPORTING OFFICER:	Christie Smith – Chief Executive Officer
FILE NO:	FIN.206
ASSESSMENT NO:	N/A
ATTACHMENTS:	Nil
DISCLOSURE OF INTEREST:	N/A

PURPOSE

Council to consider a budget amendment to allow for revelation of Council’s infrastructure assets.

BACKGROUND.

For the year ended 30 June 2023, asset categories infrastructure roads and other infrastructure where due to be revalued under regulation 17A(4)(b) of the *Local Government (Financial Management) Regulations 1996* and *AASB13 Fair Value Measurement*. The last valuation was undertaken in 2017-18 and the regulation requires for revaluations to be no more than 5 years from last revaluation.

COMMENT

Although a formal valuation was conducted of infrastructure roads at 30 June 2023, a comprehensive inspection and condition assessment of the asset class was not undertaken. Consultants had undertaken a full data capture including video of the entire road network between May 2020 and June 2021 which management felt was sufficient. The infrastructure other asset class did not get revalued due to demand for consultants and timeframes.

As a result of the above, Council were issued a qualified audit opinion for the year ended 2023 by the Office of the Auditor General (OAG).

The OAG state to comply with AASB13 and regulation 17(A) revaluation should be undertaken to ensure assets are adequately assessed at fair value. It is recommended that revaluation of infrastructure roads and infrastructure other be undertaken and the correct valuation be reflected in the financial statements for the year ended 30 June 2024.

STATUTORY IMPLICATIONS

Local Government Act (1995) Section 6.8 (1)(b)
Local Government (Financial Management) Regulations 1996 regulation 17A(4)(b)
AASB13 Fair Value Measurement

POLICY IMPLICATIONS

Shire of Kent Policy 3.1.1 Significant Accounting Policies; section 7.3 Revaluation

FINANCIAL IMPLICATIONS

Two quotations have been received to have the revaluation undertaken. The scope of works includes:

- Road assets
- Drainage
- Footpaths
- Infrastructure other

JLL Advisory is the favourable quotation for \$25,000 + GST. They have indicated they can assess both asset categories and deliver a valuation report by 31 March 2024.

STRATEGIC IMPLICATIONS

Shire of Kent Strategic Community Plan 2023-2033

Strategic Priority – 4. Civic Leadership

4.2 Proactive and well governed Shire (*External audits and reviews confirm compliance*)

RISK IMPLICATIONS

Risk of non-compliance with legislation.

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council approve unbudgeted expenditure from the Municipal Fund up to \$25,000 exclusive of GST to JLL Advisory for the financial reporting asset revaluation of infrastructure roads and infrastructure other asset categories.

10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

12. MATTERS BEHIND CLOSED DOORS

That the meeting be closed to the public in accordance with section 5.23 *Local Government Act 1995*, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial Contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

13. MEETING CLOSED