

Meeting Type	Date	Resolution #	Report Title	Council Resolution	Status
Ordinary	15/06/2022		Nyabing Community Church	That Council: 1. Notes the correspondence from the Nyabing Community Church Committee dated 6 June 2022 in relation to ongoing discussions relating to the care and maintenance of the Nyabing Community Church building. 2. Agrees to assume all control, care and maintenance of the Nyabing Community Church and requests the Minister for Lands to amend the Crown Land Title accordingly; 3. Accepts the offer to transfer ownership of Lots 30 and 32 Aspendale Street, Nyabing (DP 79324) at no cost to the Shire; and 4. Requests the Chief Executive Officer to arrange for legal services to undertake the land transfer and authorise the Shire President and Chief Executive Officer to sign and apply the Shire Common Seal to all necessary documents.	IN PROGRESS
Ordinary	20/09/2023		Kent Districts Pistol Club - Request the Realignment of Reserves 16286 and 42640 Boundaries and Power to Lease	(a) Council formally requests the Department of Planning, Lands and Heritage to approve the realignment of Reserves 16286 and 42640 boundaries pursuant to Section 51 of the Land Administration Act and revocation of the previous Management Orders; and (b) Following the above processes and in the issuing of new Management Orders for both Reserves, Council requests that the Shire of Kent be granted with the Power to Lease for a maximum term of 21 years.	IN PROGRESS
Ordinary	17/04/2024	2324/117	Bush Fire Brigades Local Law 2023 - Undertaking JSCDL	That the Council of the Shire of Kent resolves to undertake to the Joint Standing Committee on Delegated Legislation that – 1. Within 6 months the Bush Fire Brigades Local Law 2023 will be repealed, and a new local law adopted, meeting the requirements of the Joint Standing Committee on Delegated Legislation. 2. Not enforce the local law to the contrary before it is amended in accordance with undertaking 1. 3. Ensure all consequential amendments arising from undertaking will be made. 4. Where the local law is made publicly available by the Shire, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertakings.	IN PROGRESS
Ordinary	24/07/2024	2425/012	Proposed Local Planning Policy No.2 - Wind Farms	That Council: 1. Adopt the draft Local Planning Policy No. 2 – Wind Farms for the purpose of public advertising. 2. Authorise the Chief Executive Officer to undertake the necessary steps to advertise the draft policy. 3. Consider the feedback received during the advertising period and make any necessary amendments to the policy before presenting it to Council for final adoption.	IN PROGRESS
Ordinary	21/08/2024	24/25/019	Application for a Leave of Absence	That Council grant CR K Johnston a Leave of Absence from 07 September 2024 to 15 September 2024.	COMPLETED
Ordinary	21/08/2024	2425/020	Ordinary Meeting of Council Held 24 July 2024	That the minutes of the Ordinary Council Meeting of the Shire of Kent held at the Nyabing Council Chambers, on Wednesday 24 July 2024 be CONFIRMED.	COMPLETED
Ordinary	21/08/2024	2425/021	Monthly Financial Reports to 31 July 2024	That Council receive the following Monthly Financial Reports as presented: • Monthly Financial Reports to 31 July 2024	COMPLETED

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Ordinary	21/08/2024	2425/022	Schedule of Accounts Paid to 31 July 2024	<p>That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 July 2024.</p> <p>1) Municipal Fund (EFT) - \$390,806.50 2) Municipal Fund (CHQ) - \$0.00 3) Trust Fund - \$0.00 4) Direct Debits - \$251,291.40 Total = \$642,097.90</p>	COMPLETED
Ordinary	21/08/2024	2425/023	Nyabing Sports Club Affiliation Fee Waiver	<p>That Council</p> <ul style="list-style-type: none"> • Agree to reimburse the Nyabing Sports Club \$500 of their 2023-2024 affiliation fee. • Agree to suspend any further affiliation fees for the Nyabing Sports Club until full access to the facility is restored. 	COMPLETED
Ordinary	21/08/2024	2425/024	Permission To Collect Native Flora From Shire Reserves	<p>That Council grant registered pickers from the Ongerup – Needilup District Museum permission to access reserves vested in the Shire of Kent for the purpose of native flora collection for the purchase of a wildflower display of specimens in September 2024 subject to the following conditions:</p> <p>(i) All persons collecting native seed are licensed according to the Biodiversity Conservation Act 2016 and Biodiversity Conservation Regulations 2018 and will abide by the conditions of this license</p> <p>(ii) Permission is granted only for the month of September 2024</p> <p>(iii) This letter allows for collection only by licensed pickers from the Ongerup – Needilup District Museum members and supervised affiliates.</p> <p>(iv) Approval is only granted for the purpose of specimen vouchering, identification and wildflower show/display.</p> <p>(v) Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.</p> <p>(vi) All care will be taken to avoid the disturbance of fauna habitat.</p> <p>(vii) All care will be taken to avoid any disturbance that may lead to soil degradation.</p> <p>(viii) A report detailing shire reserves accessed and flora collected be provided once the period is complete.</p>	COMPLETED

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Ordinary	21/08/2024	2425/025	Shire of Kent Joint Local Emergency Management Arrangement (LEMA) and Local Emergency Management Committee (LEMC)	<p>That Council motion to:</p> <ol style="list-style-type: none"> 1. Conducting four joint Local Emergency Management Committee meetings per year with Shire of Dumbleyung and Shire of Lake Grace; 2. Draft and adopt a joint Local Emergency Management Arrangement with the Shire of Dumbleyung and Shire of Lake Grace; 3. On adopting a joint Local Emergency Management Arrangement with the Shire of Dumbleyung and Shire of Lake Grace, withdraw from the joint Local Emergency Management Arrangement with Shire of Katanning and Shire of Woodanilling; and, 4. As soon as practicable, withdraw from the joint Local Emergency Management Committee with the Shire of Katanning and Shire of Woodanilling. 	IN PROGRESS
Ordinary	21/08/2024	2425/026	Pavement Stabilisation Works Request for Tender 001/24	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the most advantageous tender, being that submitted by Western Stabilisers Pty Ltd, to provide services in accordance with Tender RFT 001/24 Pavement Stabilisation Works, for a total payment of \$328,933.00 inc. GST. 2. Authorises the Chief Executive Officer, in accordance with section 9.49A(4) of the Local Government Act 1995, to execute the contract for Tender RFT 001/24 Pavement Stabilisation Works. 	COMPLETED
Ordinary	21/08/2024	2425/027	Supply and Spray Bitumen Request for Tender 002/24	<p>That Council;</p> <ol style="list-style-type: none"> 1. Accepts the most advantageous tender, being that submitted by Bitutek Pty Ltd, to provide services in accordance with Tender RFT 002/24 Supply and Spray Bitumen Seal, for a total payment of \$94,010.00 inc. GST. 2. Authorises the Chief Executive Officer, in accordance with section 9.49A(4) of the Local Government Act 1995, to execute the contract for Tender RFT 002/24 Supply and Spray of Bitumen. 	COMPLETED
Ordinary	21/08/2024	2425/028	Amendment to Policy 2.1.14 Organisational Structure and Designated Senior Employees	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the amendment to Shire of Kent policy 2.1.14 – Organisational Structure and Designated Senior Employees, re-titling the position of Manager Corporate to Deputy CEO. 2. Designates the Deputy CEO as a senior employee under section 5.37 of the Local Government Act 1995. 3. Authorises the CEO to update relevant documentation and communicate the change to all stakeholders. 	COMPLETED

Meeting Type	Date	Resolution #	Report Title	Council Resolution	Status
Ordinary	21/08/2024	2425/030	Chief Executive Officer Annual Performance Review	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the confidential review report and endorses the overall performance rating for Ms. Smith for the 2023/24 review period, as 'Meets Performance Requirements'. 2. Adopts the Performance Criteria (contractual and additional) for the 2024/25 review period. 3. Schedules the annual review of performance to be commenced by the July 2025. Ordinary Meeting of Council and completed by the September 2025 Ordinary Meeting of Council. 4. Varies the Chief Executive Officer's Total Reward Package as per Option 1 of the confidential report, to reflect the standard of performance in the role, and in accordance with the Salaries and Allowances Tribunal ('SAT') Determinations of 5 April 2024. The variation is authorised to take effect from 1 September 2024. 	COMPLETED