

Meeting Type	Meeting Date	Resolution No.	Item	Resolution	Responsible Officer	Update
OCM	15-Jun-22		Nyabing Community Church	That Council: 1. Notes the correspondence from the Nyabing Community Church Committee dated 6 June 2022 in relation to ongoing discussions relating to the care and maintenance of the Nyabing Community Church building. 2. Agrees to assume all control, care and maintenance of the Nyabing Community Church and requests the Minister for Lands to amend the Crown Land Title accordingly; 3. Accepts the offer to transfer ownership of Lots 30 and 32 Aspendale Street, Nyabing (DP 79324) at no cost to the Shire; and 4. Requests the Chief Executive Officer to arrange for legal services to undertake the land transfer and authorise the Shire President and Chief Executive Officer to sign and apply the Shire Common Seal to all necessary documents.	Chief Executive Officer	In Progress The Crown Grant in Trust has been removed. Awaiting for the transfer of land to go ahead.
OCM	29/09/2023		Kent Districts Pistol Club - Request the Realignment of Reserves 16286 and 42640 Bondaries and Power to Lease	(a) Council formally requests the Department of Planning, Lands and Heritage to approve the realignment of Reserves 16286 and 42640 boundaries pursuant to Section 51 of the Land Administration Act and revocation of the previous Management Orders; and (b) Following the above processes and in the issuing of new Management Orders for both Reserves, Council requests that the Shire of Kent be granted with the Power to Lease for a maximum term of 21 years.	Chief Executive Officer	In Progress No further updates
OCM	19/03/2025	2425/076	Confirmation of Minutes - Ordinary Meeting of Council - 12 February 2025	That the minutes of the Ordinary Council Meeting of the Shire of Kent held at the Pingrup Sports Complex, on Wednesday 12 February 2025 be confirmed as a true and accurate record of the meeting.	Deputy CEO	Complete.
OCM	19/03/2025	2425/077	Confirmation of Minutes - Annual Electors Meeting - 12 February 2025	That the minutes of the Annual Electors Meeting of the Shire of Kent held at the Pingrup Sports Complex, on Wednesday 12 February 2025 be confirmed as a true and accurate record of the meeting.	Deputy CEO	Complete.
OCM	19/03/2025	2425/078	Confirmation of Minutes - Audit Committee - 11 March 2025	That the minutes of the Audit Committee meeting of the Shire of Kent held at the Nyabing Council Chambers on Tuesday 11 March 2025 be received.	Deputy CEO	Complete.
OCM	19/03/2025	2425/079	Audit Committee Recommendation - Compliance Audit Return 2024	That Council: 1. Adopts the 2024 Compliance Audit Return as provided as Attachment 1 for the period 1 January 2024 to 31 December 2024; and 2. Authorises the Shire President and Chief Executive Officer to certify the Compliance Audit Return and submit it to the Department of Local Government, Sport and Cultural Industries by 31 March 2025.	Deputy CEO	Complete The Compliance Audit Return has been submitted to DLGSC.
OCM	19/03/2025	2425/080	Monthly Financial Report to 28 February 2025	That Council receive the following Monthly Financial Reports to 28 Februray 2025 as presented at Attachment 1.	Finance Coordinator	Complete.
OCM	19/03/2025	2425/081	Schedule of Accounts Paid to 28 February 2025	That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 28 February 2025.	Finance Coordinator	Complete.
OCM	19/03/2025	2425/082 2425/083	2024-2025 Budget Review	That Council adopt by absolute majority the 2024/2025 mid-year budget review as attached. That Council adopt by absolute majority the following budget amendments to the 2024/2025 adopted annual budget...	Finance Coordinator	Complete.
OCM	19/03/2025	2425/084	Regional Road Group - Appointment of Proxies	That Council appoint all Councillors as a proxy to the Regional Road Group.	Deputy CEO	Complete.
OCM	19/03/2025	2425/085	Reserve 24202 Pingrup Golf Club - Request to Lease	That Council 1. Approves the lease of a portion of Reserve 24202 to the Pingrup Golf Club for a term of 21 years at an annual rental of \$1. 2. Authorises the Chief Executive Officer to execute the lease agreement, subject to Ministerial approval under section 18(2) of the <i>Land Administration Act 1997</i> . 3. Confirms that the lease disposal is in accordance with section 3.58 of the <i>Local Government Act 1995</i> .	Chief Executive Officer	In Progress Have sent draft lease agreement to Pingrup Golf Club, awaiting reply.

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OCM	16/04/2025	2425/086	Confirmation of Minutes - Ordinary Meeting of Council - 19 March 2025	That the minutes of the Ordinary Council Meeting of the Shire of Kent held in the Nyabing Council Chambers on Wednesday 19 March 2025 be confirmed as a true and accurate record of the meeting.	Deputy CEO	Complete.
OCM	16/04/2025	2425/087	Appointment of WAEC for 2025 Ordinary Local Government Election	That Council: 1. declares the Western Australian Electoral Commissioner to be responsible for the conduct of the 2025 Ordinary Local Government Election in accordance with section 4.20 of the <i>Local Government Act 1995</i> ; 2. decides that the method election for the 2025 Ordinary Local Government Election will be a postal election in accordance with section 4.61(2) of the <i>Local Government Act 1995</i> .	Deputy CEO	Complete Advice sent to WAEC who have confirmed their appointment.
OCM	16/04/2025	2425/088	Monthly Financial Report to 31 March 2025	That Council receive the following Monthly Financial Reports to 31 March 2025 as presented at Attachment 1.	Finance Coordinator	Complete.
OCM	16/04/2025	2425/089	Schedule of Accounts Paid to 31 March 2025	That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 March 2025.	Finance Coordinator	Complete.
OCM	16/04/2025	2425/090	Salaries and Allowances for Elected Members	That Council adopt the following salaries and allowances for Elected Members and Independent Members (committee meetings only) as of 1 July 2025: Shire President Sitting Fee Annual \$21,880 Elected Member Sitting Fee Annual \$10,650 Shire President Allowance Annual \$22,470 Deputy Shire President Allowance Annual \$5,618 All Elected Members Expenses for Reimbursement Annual \$1,000 All Elected Members Travel Per km As per LG Officers Award 2021 Independent Member Sitting Fee Per committee meeting \$130	Chief Executive Officer	Complete.
OCM	16/04/2025	2425/091	URGENT BUSINESS Unbudgeted Expense- Replacement of Oven at Pingrup Pavilion	That Council 1. Agree to Option 2 with an amendment to replace the proposed 90cm Induction Free Standing Oven with a 90cm freestanding gas cooktop with electric oven, as unbudgeted expenditure from the Pingrup Recreation Reserve for the purchase of new ovens at the Pingrup Pavilion. 2. Notes that the Pingrup Ground Improvement Committee will fund 20% of the purchase cost, coordinate the purchase and cover the costs of freight and installation; and 3. Approves the reallocation of the existing electric ovens to Shire housing.	Chief Executive Officer	Complete The new freestanding oven / cooktops have now been installed.
OCM	16/04/2025	2425/092	Disposal of Property - 15 Aspendale Street Nyabing	That Council no longer proceeds with the disposal of 15 Aspendale Street, Nyabing, following the withdrawal of the proponent's offer to purchase.	Chief Executive Officer	In Progress Removal of Caveat in progress, then transfer of land can occur
OCM	16/04/2025	2425/093	Outstanding Rates and Charges - Debt Collection	That Council approve the outstanding ratepayers for lodgement with, and action by, Cloud Payment Group.	Finance Coordinator	In Progress Matter lodged with Cloud Payment Group.