

Title	Resolution No.	Meeting Date	Resolution	Responsible Officer	Status	Update
Kent Districts Pistol Club - Request the Realignment of Reserves 16286 and 42640 Bondaries and Power to Lease	2324/034	28/09/2023	(a) Council formally requests the Department of Planning, Lands and Heritage to approve the realignment of Reserves 16286 and 42640 boundaries pursuant to Section 51 of the Land Administration Act and revocation of the previous Management Orders; and (b) Following the above processes and in the issuing of new Management Orders for both Reserves, Council requests that the Shire of Kent be granted with the Power to Lease for a maximum term of 21 years.	Christie Smith	In Progress	No further updates
Reserve 24202 Pingrup Golf Club - Request to Lease	2425/085	18/03/2025	That Council 1. Approves the lease of a portion of Reserve 24202 to the Pingrup Golf Club for a term of 21 years at an annual rental of \$1. 2. Authorises the Chief Executive Officer to execute the lease agreement, subject to Ministerial approval under section 18(2) of the Land Administration Act 1997. 3. Confirms that the lease disposal is in accordance with section 3.58 of the Local Government Act 1995.	Christie Smith	In Progress	Have sent draft lease agreement to Pingrup Golf Club, awaiting reply.
Disposal of Property - 15 Aspendale Street Nyabing	2425/092	15/04/2025	That Council no longer proceeds with the disposal of 15 Aspendale Street, Nyabing, following the withdrawal of the proponent's offer to purchase.	Christie Smith	Complete	Removal of Caveat in progress, then transfer of land can occur
Outstanding Rates and Charges - Debt Collection	2425/093	15/04/2025	That Council approve the outstanding ratepayers for lodgement with, and action by, Cloud Payment Group.	Jenni Dolan	In Progress	Matter lodged with Cloud Payment Group.
Council Member Superannuation	2425/095	21/05/2025	That Council: 1. Approves the payment of superannuation contributions to Council Members under section 5.99B(2) of the Local Government Act 1995 to commence from 1 July 2025; 2. Notes that the superannuation contribution payment for Council Members is payable with, and at the same time as, the remuneration currently paid to Elected Members; and 3. Notes that, where the local government is required, or resolves, to make superannuation contributions, individual Council Members may choose to opt out of receiving superannuation.	David Bentley	In Progress	Superannuation will be requested from Council Members ready for the September quarter claim forms.
T25/01 - Disposal of 5 George Street Nyabing	2425/099	21/05/2025	That Council: 1. Awards T25/01 – Disposal of 5 George Street Nyabing to Luke and Melissa Bell for the consideration of \$230,000; and 2. Delegates authority to the Chief Executive Officer to negotiate a resultant contract of sale with the proponent in accordance with the terms and conditions of the Request for Tender and any other terms and conditions the Chief Executive Officer determines; and 3. Authorises the Shire President and Chief Executive Officer to execute any agreements necessary to give rise to the disposal of 5 George Street Nyabing pursuant to section 9.49A(2) and (4) of the Local Government Act 1995.	David Bentley	Complete	Settlement occurred 10 September 2025. The house is now sold.
Outstanding Rates and Charges - Debt Collection	2425/100	21/05/2025	That Council approve the outstanding ratepayers for lodgement with, and action by, Cloud Payment Group.	Jenni Dolan	In Progress	Matter lodged with Cloud Payment Group.
Lease - Nyabing Fuel Facility - 15 Richmond St Nyabing	2425/104	18/06/2025	That Council 1. Agrees to leave the Nyabing Fuel Facility, located at Richmond Street Nyabing from the Department of Planning Lands and Heritage under the broad terms and conditions as outlined in this report. 2. Delegates authority to the Chief Executive Officer to negotiate a lease agreement based on the broad terms and conditions as outlined in this report. 3. Authorises the Shire President and Chief Executive Officer to execute a lease agreement as negotiated by the Chief Executive Officer under Common Seal pursuant to section 9.49A(2) of the Local Government Act 1995.	David Bentley	Complete	Final lease has been fully executed.

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Nyabing Kart Track user agreement with Great Southern Street Machine Assoc.	2526/002	23/07/2025	That Council endorses the Nyabing Kart Track Hire Agreement for the Nyabing Kart Track signed by the Chief Executive Officer and Shire President on 1 July 2025, for the purpose of hosting the Nyabing Drift and Motorkhana by Great Southern Street Machine Association (GSSMA).	Christie Smith	Complete	
Confirmation of Minutes - 23 July 2025	2526/013	20/08/2025	That the minutes of the Ordinary Council Meeting of the Shire of Kent held in the Nyabing Council Chambers on Wednesday 23 July 2025 be confirmed as a true and accurate recording of the meeting.	David Bentley	Complete	
Audit Committee Meeting 13 August 2025	2526/014	20/08/2025	That the minutes of the Audit Committee Meeting of the Shire of Kent held in the Nyabing Council Chambers on Wednesday 13 August 2025 be received and that the recommendations contained therein be adopted by Council.	David Bentley	Complete	
Interface Agreement - Public Road and Rail Crossing at Grade Interfaces	2526/015	20/08/2025	That Council: 1. Advise Arc Infrastructure Pty Ltd that the Shire of Kent is prepared to enter into the Interface Agreement for Public Road and Rail Crossing at Grade Interface, as presented, provided that all costs associated with the agreement documentation is at no cost to the Shire; and 2. Authorises the Chief Executive Officer, in accordance with section 9.49A(4) of the Local Government Act 1995, to execute the agreement between Arc Infrastructure Pty Ltd, the Shire of Kent and the Commissioner of Main Roads).	Christie Smith	Complete	
Proposed Local Planning Policy	2526/016	20/08/2025	That Council resolve to: 1. INITIATE the process required to formally adopt Local Planning Policy No.3 entitled 'Exemption to the Requirement for Development Approval for Deep Drainage Works on Rural Zoned Land' in accordance with the procedural requirements of the Planning and Development (Local Planning Schemes) Regulations 2015; and 2. AUTHORISE the Shire's Chief Executive Officer to advertise the proposed policy in accordance with the specific requirements of clause 4(4), Part 2 and clause 87, Part 12, Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015 for the minimum required period of twenty-one (21) days.	Christie Smith	Not Started	
Endorsement of Road Maintenance Management Plan	2526/017	20/08/2025	That Council 1. Endorses the Road Maintenance Management Plan as presented. 2. Rescind policy numbers 5.1.1 Road Construction and Maintenance and 5.1.3 School Bus Routes.	Christie Smith	Complete	
Endorsement of Draft Waste Clean-Up Strategy	2526/018	20/08/2025	That Council 1. Endorses the Draft Waste Clean-Up Strategy as presented; and 2. Authorises the Chief Executive Officer to proceed with implementation of the strategy, including operational changes, community education, and monitoring measures	Christie Smith	In Progress	
Change Council Decision - Schedule of Accounts Paid to 30 June 2025	2526/019	20/08/2025	That Council change the decision made at OCM2425/011 (Schedule of Accounts Paid to 30 June 2025) as adopted at the 23 July 2025 Ordinary Council Meeting to the following: That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 30 June 2025. Municipal Fund (Fee)\$ 15,605.48 Municipal Fund (EFT)\$ 364,092.03 Municipal Fund (Cheque)\$ 3,818.20 Municipal Fund (Direct Debits)\$ 25,614.50 Trust Fund\$ 160.00 TOTAL\$ 785,069.28 \$409,290.21	David Bentley	Complete	
Monthly Financial Report July 2025	2526/020	20/08/2025	That Council receive the Monthly Financial Reports July 2025 as presented at Attachment 1.	Jenni Dolan	Complete	
Schedule of Accounts Paid to 31 July 2025	2526/021	20/08/2025	That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 July 2025. Municipal Fund (Fee)\$ 11,963.66 Municipal Fund (EFT)\$ 378,906.38 Municipal Fund (Cheque)\$ 18.30 Municipal Fund (Direct Debits)\$ 38,700.92 Trust Fund\$0.00 TOTAL\$429,589.26	Jenni Dolan	Complete	

Title	Resolution No.	Meeting Date	Resolution	Responsible Officer	Status	Update
Request for Storage Arrangement at Nyabing Caravan Park - Charging Only When Used	2526/022	20/08/2025	That Council 1. Implement a new fee of \$5 per night / per van for an unoccupied van; and 2. Apply a condition that an unoccupied van only be onsite for a maximum of 14 consecutive days per van; and 3. Advise the proponents that the weekly rate of \$120 per van will apply if the van is occupied for the full 7 days 4. Writes off \$340 from the current amount owed to the Shire of Kent for July and August caravan parking fees.	Christie Smith	Complete	
Chief Executive Officer Annual Performance Review	2526/023	20/08/2025	That Council 1. Notes the Salaries and Allowances Tribunal Determination of 4 April 2025 (effective 1 July 2025). 2. Notes an increase in the Superannuation Guarantee Levy from 11.5% to 12% effective 1 July 2025. 3. Notes the outcomes of the Elected Member Performance Survey undertaken in July 2025 with the Chief Executive Officer being assessed at ‘Meets Expectations’ in this year’s performance appraisal. 4. Adopt the modified performance criteria metrics for the 2025-2026 performance period outlined in Section 7.6 of this confidential report. 5. Approves a variation to the CEOs contract Total Remuneration Package as per Option 3 plus \$150 increase to the utilities allowance set out within this report at Section 6.5, ensuring any increase is reflected in the isolation allowance. 6. Schedules the next review of the Chief Executive Officers performance and total remuneration package (TRP) for considered by Council in August 2026. 7. Comply, as per Division 3 of the Local Government (Administration) Regulations 1996 Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review. 8. Comply, as per Division 3 of the Local Government (Administration) Regulations 1996 Schedule 2 clause 19, by notify the Chief Executive Officer of results of this performance review.	David Bentley	Complete	