

Shire of Kent - Outstanding Council Resolutions Register

Title	Resolution No.	Meeting Date	Resolution	Responsible Officer	Status	Update
Kent Districts Pistol Club - Request the Realignment of Reserves 16286 and 42640 Boundaries and Power to Lease	2324/034	28/09/2023	(a) Council formally requests the Department of Planning, Lands and Heritage to approve the realignment of Reserves 16286 and 42640 boundaries pursuant to Section 51 of the Land Administration Act and revocation of the previous Management Orders; and (b) Following the above processes and in the issuing of new Management Orders for both Reserves, Council requests that the Shire of Kent be granted with the Power to Lease for a maximum term of 21 years.	Christie Smith	In Progress	Update provided March 2026 briefing session
Reserve 24202 Pingrup Golf Club - Request to Lease	2425/085	18/03/2025	That Council 1. Approves the lease of a portion of Reserve 24202 to the Pingrup Golf Club for a term of 21 years at an annual rental of \$1. 2. Authorises the Chief Executive Officer to execute the lease agreement, subject to Ministerial approval under section 18(2) of the Land Administration Act 1997. 3. Confirms that the lease disposal is in accordance with section 3.58 of the Local Government Act 1995.	Christie Smith	In Progress	Have sent draft lease agreement to Pingrup Golf Club, awaiting reply.
Outstanding Rates and Charges - Debt Collection	2425/093	15/04/2025	That Council approve the outstanding ratepayers for lodgement with, and action by, Cloud Payment Group.	Jenni Dolan	In Progress	Matter with Cloud Payment Group. 3/4 paid and closed, 1/4 requested to attend court
Endorsement of Draft Waste Clean-Up Strategy	2526/018	20/08/2025	That Council 1. Endorses the Draft Waste Clean-Up Strategy as presented; and 2. Authorises the Chief Executive Officer to proceed with implementation of the strategy, including operational changes, community education, and monitoring measures	Christie Smith	In Progress	
Shire of Kent Bush Fire Brigade Guidelines and Operational Procedures	2526/045	17/12/2025	That Council 1. Repeal the Shire of Kent Standard Operating Procedures for Bush Fire Brigades (2015); and 2. Ratify the Shire of Kent Volunteer Bush Fire Brigade Guidelines and Operational Procedures (March 2025) as provided in Attachment 1.	Christie Smith	In Progress	
Memorandum of Understanding - Lakes Emergency Response and Recovery	2526/046	17/12/2025	That Council: 1. Accept the Emergency Response and Recovery Memorandum of Understanding between the Shires of Kent, Dumbleyung and Lake Grace; and 2. Authorise the Shire President and Chief Executive Officer to execute the MoU of behalf of the Shire of Kent.	Christie Smith	In Progress	
Unbudgeted Expenditure - Housing Maintenance	2526/048	17/12/2025	That Council: 1. Approves \$10,000 as unbudgeted expenditure from the Land and Building Reserve for the internal painting of 2B Coates Close Nyabing; and 2. Approves \$10,000 as unbudgeted expenditure from the Land and Building Reserve for the internal painting of 2/3 Gaby Street Pingrup.	David Bentley	In Progress	Painting of 2B Coates Close has completed. With capital works to be undertaken at 2/3 Gaby Street, painting of this house is to be postponed given extent of planned works.
T25/05 – Key Worker Housing – Design, Construct, Deliver and Install	2526/051	17/12/2025	That Council 1. awards Tender T25/05 Key Worker Housing – Design, Construct, Deliver and Install to Modularis Pty Ltd trading as Modular WA for the total amount of \$1,097,132 including GST; 2. delegates authority to the Chief Executive Officer to negotiate a contract with Modularis Pty Ltd, based on the terms and conditions provided in the Request for Tender documents; and 3. authorises the Chief Executive Officer to execute a contract with Modularis Pty Ltd pursuant to section 9.49A(4) of the Local Government Act 1995.	David Bentley	Complete	Contract signed. Project management ongoing and will be reported on to Council separately to the Outstanding Resolution Register.
Ordinary Council Meeting - 11 February 2026	2526/058	18/03/2026	That the minutes of the Ordinary Council Meeting of the Shire of Kent held in the Nyabing Council Chambers on Wednesday 11 February 2026 be confirmed as a true and accurate record of the meeting.	David Bentley	Complete	
2025/26 Budget Review	2526/059	18/03/2026	That Council 1. adopt the 2025/2026 mid-year budget review as attached in Attachment 1; and 2. adopt the following budget amendments to the 2025/2026 adopted annual budget.	Jenni Dolan	Complete	
Amalgamation of Reserve Boundaries - Nyabing Sports Precinct	2526/060	18/03/2026	That Council accepts the proposal provided by the Department of Planning Lands and Heritage to amalgamate Reserves 20892, 17930 and 20893 into one reserve, with the purpose of Recreation, Caravan Park, Camping and Associated Accommodation with the power to lease under a management order.	David Bentley	In Progress	DPLH advised of Council's resolution. Awaiting next steps from DPLH investigations.
Policy 4.1.4 - Camping Other Than at a Caravan Park or Camping Ground	2526/061	18/03/2026	That Council 1. adopts the Policy 4.1.4 – Camping Other Than at a Caravan Park or Camping Ground as presented at Attachment 1; and 2. in accordance with section 6.16 of the Local Government Act 1995, sets a fee of \$200 to make an application under this Policy to commence from 6 April 2026.	Christie Smith	In Progress	Policy now on website. Public notice ongoing for new fee.
Review of Code of Conduct for Council Members, Committee Members and Candidates	2526/062	18/03/2026	That Council adopt the updated Code of Conduct for Council Members, Committee Members and Candidates as provided at Attachment 1.	David Bentley	Complete	New Code of Conduct on website.

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Consultation on Electoral Reform Discussion Paper	2526/063	18/03/2026	<p>That Council:</p> <p>1. Supports the continuation of the current biennial election cycle and voluntary voting system, for local government elections in Western Australia, recognising that these arrangements provide stability, continuity of governance, and a cost-effective model for small regional local governments.</p> <p>2. Opposes the proposed introduction of four-yearly full spill elections, noting the potential loss of corporate knowledge, increased governance risk, and disruption to long-term strategic planning that may arise from the complete turnover of elected members.</p> <p>3. Opposes the introduction of compulsory voting for local government elections, acknowledging the disproportionate administrative burden this would place on small rural local governments and the limited benefit it is likely to deliver in communities with relatively small elector bases.</p> <p>4. Requests that the State Government retain the current electoral arrangements for local government elections, particularly for small regional councils, to ensure governance stability and minimise additional regulatory and administrative burden.</p>	Christie Smith	Complete	Response submitted to WALGA 20 March 2026
Amendment to Great Southern VROC Executive Officer Funding	2526/064	18/03/2026	That Council approve an amended funding allowance range for the 2026/2027 financial year of a minimum of \$4,020 and a maximum of \$7,631, to enable the CEO to negotiate a final funding model with the participating GSVROC member councils.	Christie Smith	Complete	Submitted to VROC
Monthly Financial Report to 28 February 2026	2526/065	18/03/2026	That Council receive the Monthly Financial Reports to 28 February 2026 as presented at Attachment 1.	Jenni Dolan	Complete	
Schedule of Accounts Paid to 28 February 2026	2526/066	18/03/2026	<p>That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 28 February 2026.</p> <p>Municipal Fund (Fee) \$19,036.30 Municipal Fund (EFT) \$304,344.08 Municipal Fund (Cheque) \$0.00 Municipal Fund (Direct Debits) \$26,864.97 Trust Fund \$0.00 TOTAL \$350,245.35</p>	Jenni Dolan	Complete	