

Title	Resolution No.	Meeting Date	Resolution	Responsible Officer	Status	Update
Kent Districts Pistol Club - Request the Realignment of Reserves 16286 and 42640 Bondaries and Power to Lease	2324/034	28/09/2023	(a) Council formally requests the Department of Planning, Lands and Heritage to approve the realignment of Reserves 16286 and 42640 boundaries pursuant to Section 51 of the Land Administration Act and revocation of the previous Management Orders; and (b) Following the above processes and in the issuing of new Management Orders for both Reserves, Council requests that the Shire of Kent be granted with the Power to Lease for a maximum term of 21 years.	Christie Smith	In Progress	Update provided March 2026 briefing session
Reserve 24202 Pingrup Golf Club - Request to Lease	2425/085	18/03/2025	That Council 1. Approves the lease of a portion of Reserve 24202 to the Pingrup Golf Club for a term of 21 years at an annual rental of \$1. 2. Authorises the Chief Executive Officer to execute the lease agreement, subject to Ministerial approval under section 18(2) of the Land Administration Act 1997. 3. Confirms that the lease disposal is in accordance with section 3.58 of the Local Government Act 1995.	Christie Smith	In Progress	Have sent draft lease agreement to Pingrup Golf Club, awaiting reply.
Outstanding Rates and Charges - Debt Collection	2425/093	15/04/2025	That Council approve the outstanding ratepayers for lodgement with, and action by, Cloud Payment Group.	Jenni Dolan	In Progress	Matter with Cloud Payment Group. 3/4 paid and closed, 1/4 requested to attend court in June, did not appear in court, working with Cloud for next step.
Endorsement of Draft Waste Clean-Up Strategy	2526/018	20/08/2025	That Council 1.Endorses the Draft Waste Clean-Up Strategy as presented; and 2.Authorises the Chief Executive Officer to proceed with implementation of the strategy, including operational changes, community education, and monitoring measures	Christie Smith	In Progress	
Shire of Kent Bush Fire Brigade Guidelines and Operational Procedures	2526/045	17/12/2025	That Council 1. Repeal the Shire of Kent Standard Operating Procedures for Bush Fire Brigades (2015); and 2. Ratify the Shire of Kent Volunteer Bush Fire Brigade Guidelines and Operational Procedures (March 2025) as provided in Attachment 1.	Christie Smith	In Progress	
Amalgamation of Reserve Boundaries - Nyabing Sports Precinct	2526/060	18/03/2026	That Council accepts the proposal provided by the Department of Planning Lands and Heritage to amalgamate Reserves 20892, 17930 and 20893 into one reserve, with the purpose of Recreation, Caravan Park, Camping and Associated Accommodation with the power to lease under a management order.	David Bentley	In Progress	Delivery of the reserve changes have been complete and are now with Landgate for final lodging. A duplicate Management Order is expected shortly which will complete this process.
2026 Local Government CEO and Elected Council Member Determination	2526/068	15/04/2026	That Council adopt the following fees and allowances for the 2026/27 Financial Year: • Annual Sitting Fee Shire President: \$22,646 per annum • Annual Sitting Fee Elected Member: \$11,023 per annum • Shire President Allowance: \$23,257 per annum • Deputy Shire President Allowance: \$5,814 per annum • Independent Committee Member Sitting Fee: \$250 per meeting • Independent ARIC Committee Member Sitting Fee: \$250 per meeting • All Elected Member Expenses for Reimbursement: \$1,000 per annum • All Elected Members Travel: per kilometre as per Local Government Officers' (Western Australia) Award 2021.	Christie Smith	Complete	Included in 2026/2027 Budget
Chief Executive Officer - Contract Renewal	2526/082	20/05/2026	That Council: 1. Accepts the Chief Executive Officer's employment contract for a further term of five (5) years, commencing 11 September 2026, as provided at Attachment 1; and 2. Authorises the Shire President to execute the employment contract on behalf of the Shire.	Christie Smith	Complete	Agreement executed
Ordinary Council Meeting - 20 May 2026	2526/083	17/06/2026	That the minutes of the Ordinary Council Meeting of the Shire of Kent held in the Nyabing Council Chambers on Wednesday 20 May 2026 be confirmed as a true and accurate record of the meeting.	David Bentley	Complete	

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Request for Self-Supporting Loan – Nyabing Progress Association Inc	2526/084	17/06/2026	That Council: 1. Approves the raising of a self-supporting loan of \$650,000 to facilitate the expansion of short-term accommodation facilities at the Nyabing Community Hub and makes provision for the loan within the 2026/27 Annual Budget, subject to the following conditions: a) The Nyabing Progress Association Inc is to provide a copy of the association’s minutes resolving to enter into a self-supporting loan agreement with the Shire of Kent; b) The loan be obtained from the Western Australian Treasury Corporation for a term of ten (10) years; c) The interest rate be fixed for the term of the loan; d) All principal repayments, interest charges and government guarantee fees associated with the loan be reimbursed to the Shire of Kent by Nyabing Progress Association Inc on or before the due date of each repayment; e) The loan does not include a redraw facility; f) Nyabing Progress Association Inc be responsible for all legal, valuation, registration and other costs associated with the preparation and execution of the loan and security documentation; g) A registered first mortgage, or other security acceptable to the Shire of Kent, be obtained over an appropriate asset owned by the Nyabing Progress Association Inc prior to any loan funds being advanced. h) Nyabing Progress Association Inc provide the Shire of Kent with annual audited financial statements within four (4) months of the end of each financial year and immediately notify the Shire of Kent of any material adverse change in its financial position that may impact its ability to meet its loan repayment obligations. i) The Deed of Repayment documentation is to include provisions enabling the Shire of Kent to take enforcement action should Nyabing Progress Association Inc fail to meet its repayment obligations. j) Nyabing Progress Association Inc is to maintain adequate building and public liability insurance for the duration of the loan term and note the Shire’s interest on the relevant insurance policies. 2. Authorises the Chief Executive Officer to apply to the Western Australian Treasury Corporation for a loan of \$650,000 to be drawn in the 2026/27 financial year. 3. Authorises the Shire President and Chief Executive Officer to execute and affix the Common Seal of That Council:	Christie Smith	In Progress	
Adoption of Public Health Plan	2526/085	17/06/2026	That Council: 1. Adopts the Shire of Kent Public Health Plan 2026–2031 as attached; and 2. Authorises the Chief Executive Officer to make minor administrative and formatting amendments to the Plan prior to publication, where such amendments do not materially alter the intent of the document.	Christie Smith	Complete	
Review of Register of Delegated Authority	2526/086	17/06/2026	That Council 1. Adopts its delegations of authority as per the Register of Delegated Authority provided at Attachment 1; and 2. Notes that sub-delegations and powers and duties of the Chief Executive Officer that are delegated are the responsibility of the Chief Executive Officer and that this decision does not override the Chief Executive Officer’s powers of sub-delegation.	David Bentley	Complete	
Tender T26/01 - Delegate Authority to Award	2526/087	17/06/2026	That Council 1. pursuant to section 5.43(d) of the Local Government Act 1995, sets the value the Chief Executive Officer can dispose of property as unlimited, with the condition that this only applies to Tender T26/01, being the sale of a 2021 Toyota Hilux SR-5 utility, a 4,000L fuel tank, a 2,000L fuel tank and a 10,000L water tank; and 2. notes that the Chief Executive Officer’s delegation as provided in the Register of Delegated Authority will still stand with the exception of this Tender T26/01.	David Bentley	Complete	No tenders were received for this tender, so this delegation was not exercised and now lapses.
Privacy Policy	2526/088	17/06/2026	That Council adopt Policy 3.2.8 – Privacy Policy as provided at Attachment 1.	David Bentley	Complete	
Long Term Financial Plan 2026 to 2036	2526/089	17/06/2026	That Council adopt the Long Term Financial Plan 2026 to 2036 as attached in Attachment 1.	Jenni Dolan	In Progress	Awaiting the graphic designed final document
Monthly Financial Report to 31 May 2026	2526/090	17/06/2026	That Council receive the Monthly Financial Reports to 31 May 2026 as presented at Attachment 1.	Jenni Dolan	Complete	
Schedule of Accounts Paid to 31 May 2026	2526/091	17/06/2026	That Council endorse the payments from the Municipal Fund and Trust Fund for the period ending 31 May 2026. Municipal Fund (Fee) \$58,232.66 Municipal Fund (EFT) \$450,451.75 Municipal Fund (Cheque) \$3,000.00 Municipal Fund (Direct Debits) \$21,976.52 Trust Fund \$0.00 TOTAL \$533,660.93	Jenni Dolan	Complete	