SHIRE OF KENT

Position Description

Role title:	Plant Operator / General Hand
Department	Infrastructure
Level:	Level 4 *Shire of Kent Outside Workforce Enterprise Agreement 2021*
Position Objective:	Operate various plant to assist in construction and maintenance of roads and other associated infrastructure within the Shire. As part of the Works team, implement road construction or maintenance and infrastructure maintenance activities in the Shire.
Stakeholder Engagement:	As part of the Works team, the role engages predominantly with its Supervisor and other team members. The position has occasional contact with contractors and general public and is expected to respond to general queries in a polite and courteous manner.
Direct Supervisor:	Team Leader - Construction
Direct Reports:	Nil
Total Number of Reports:	Nil

Acknowledgement	
Employee Signature	*Date*
Manager Signature	*Date*
HR Signature	*Date*
Date position registered	

Key Responsibilities

- Operate plant, including trucks, excavators and front-end loaders, to assist in construction and maintenance projects and activities.
- Operate plant to assist in road and maintenance construction duties such as road preparation, pipe laying preparation, spreading of gravel, removal of soil and installation of culverts.
- Operate machinery as required to perform horticultural or turf related maintenance activities within streetscapes, parks and reserves.
- Perform general labouring duties as required.
- Ensure that all roadside safety procedures are observed and that machinery is in safe working order.
- Ensure routine daily and routine maintenance of tools, equipment and plant used is performed.
- Assist in inspection, repair or replacement of any roadside infrastructure as requested.
- Respond to enquiries from general public and other external parties in a courteous and professional manner.
- Perform other reasonable duties as requested, within the scope of this position and in accordance with skills, knowledge and experience.

Selection Criteria

Essential:

1. Advanced level of experience to operate plant competently in road construction and maintenance.
2. Prior experience in traffic management.
3. Strong knowledge of civil engineering works and projects, including roads and drainage systems.
4. Understanding of work health and safety principles and how to effectively operate plant and machinery in a safe manner.
5. Good communication skills.
6. Ability to work independently and as part of a team.
7. Possession of a White Card, HR licence (HC or MC is preferred).
8. Current National Police Clearance (NPC), dated within 6 months of commencement

Desirable:

9. Experience in local government road maintenance.
10. Plant operation tickets and machinery experience.
11. First Aid Certificate